



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/20/2024

SUBJECT: **GOVOS, INC. - COUNTYFUSION RECORDS MANAGEMENT SYSTEM AND CLOUD RECORDS AND MIGRATION SERVICES - COUNTY CLERK'S OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of GovOS, Inc. as sole source for CountyFusion Records Management System and Cloud Records and Migration Services for the County Clerk's Office.

BACKGROUND

On August 15, 2023, the Commissioners Court, through Court Order #141506, approved GovOS, Inc. as the sole source for CountyFusion Records Management System and Cloud Records and Migration Services.

On September 19, 2023, the Commissioners Court, through Court Order #141807, approved a contract with GovOS, Inc. to provide for moving the existing land and vitals processing system to the GovOS cloud-based version of records management.

GovOS, Inc. provided the Purchasing Agent documentation to substantiate that their sole source status has not changed and they continue to be the sole source for CountyFusion Records Management System and Cloud Records and Migration Services.

The County Clerk's Office utilizes GovOS, Inc.'s records management system to automate land and vitals processing.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a) (7) as follows:

- “(7) an item can be obtained from only one source, including:
 - (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies,”

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Brad Richards, NIGP-CPP Chris Lax, CPSM, CPSD, CPCP |
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FISCAL IMPACT

Expenses for last year were approximately \$452,951.00. Funding in the amount of \$811,549.00 remains available on PO 4400014331 in 21100-2024 Records Preservation Automation-Filing/ 4820101000 County Clerk Administration/ 540000 Capital Outlay for implementation and configuration of cloud-based records management and cloud subscription service.