



City of Dallas

February 7, 2024

Bill E. Waybourn  
Sheriff  
Tarrant County Sheriff's Office  
200 Taylor Street – 7<sup>th</sup> Floor  
Fort Worth, Texas, 76196

Dear Sheriff Waybourn,

The City of Dallas/Dallas Police Department has been approved for supplemental funding for FY2022 for the Internet Crimes Against Children Task Force (OJJDP Grant 15PJDP-22-GK-04883-MECP).

This award will allow us to extend additional funding to you as a sub-grantee of our Task Force. The FY23-24 Tarrant County Sheriff's Office contract amount is \$7,500.00. Please indicate your acceptance of these additional funds, terms of initial ILA, adherence to ICAC SOP, and the extended term of the contract by signing below. Once executed, please return to me.

Please note, activity reports are due on the 5<sup>th</sup> of each month and all reimbursements must be submitted to me by September 15, 2024 for processing.

Thank you for your attention to this matter. Should you have questions or need additional information please feel free to contact me at 214-671-4201.

Sincerely,

EDDIE GARCIA  
CHIEF OF POLICE

Lt. Cyrus Zafrani  
Task Force Commander  
North Texas ICAC Task Force  
Dallas Police Department

On behalf of the Tarrant County Sheriff's Office, I hereby accept the additional funding and requirements with the extension of the term of the contract as set out above.

Bill E. Waybourn  
Authorized Representative

Bill E. Waybourn  
Signature

November 8, 2023

**WHEREAS**, the City of Dallas applies for grant funds available from the U.S. Department of Justice to aid missing and exploited children; and

**WHEREAS**, the services of the Dallas County District Attorney's Office, Tarrant County District Attorney's Office, Collin County District Attorney's Office, Collin County Sheriff's Office, Tarrant County Sheriff's Office, Denton County Sheriff's Office, Grayson County Sheriff's Office, Henderson County Sheriff's Office, Abilene Police Department, Amarillo Police Department, Arlington Police Department, Fort Worth Police Department, Frisco Police Department, Garland Police Department, Grand Prairie Police Department, Henderson Police Department, Irving Police Department, Lamar Police Department, Longview Police Department, Lubbock Police Department, Mesquite Police Department, Texarkana Police Department, Wichita Falls Police Department, Wylie Police Department, and the Dallas Children's Advocacy Center are approved by the execution of cooperative working agreements; and

**WHEREAS**, the Internet Crimes Against Children Grant for the period October 1, 2023 through September 30, 2024, Grant No. 15PJDP-22-GK-04883-MECP was awarded to the City of Dallas; and

**WHEREAS**, execution of the cooperative working agreements with various Police Departments, District Attorney's Offices, Sheriff Offices, and the Dallas Children's Advocacy Center per the attached Schedule B they must be authorized by the Dallas City Council.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute cooperative working agreements through the 2023-2024 Internet Crimes Against Children Grant with various Police Departments, District Attorney Offices, Sheriff Offices, and the Dallas Children's Advocacy Center as requested for the investigation, prosecution, education, and counseling activities related to the Dallas Internet Crimes Against Children Task Force response to Internet related sexual exploitation of children for the period October 1, 2023 through September 30, 2024, approved as to form by the City Attorney.

**SECTION 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for approved grant related expenses.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$300,000.00 from the DOJ-Internet Crimes Against Children Grant 22-23 Fund, Fund F728, Department DPD, Unit 329C, Object 3099, Master Agreement Service Contract No. MASC-DPD-2023-00020680, per the attached Schedule B.

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November 8, 2023

**SECTION 4.** That this contract is designated as Contract No. DPD-2024-00023351.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**SCHEDULE B**  
**Federal - Internet Crimes Against Children Continuation Grant**  
**Fund F728, Unit 329C**

Agency	2022-23 Allocation	Supplemental Funding 2023-24 Allocation	Fund	Dept.	Unit	Obj	Master Agreement Number	Commodity	Vendor No.
Abilene Police Department	\$ 7,000.00	\$ 8,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC16266
Amarillo Police Department	\$ 10,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	520020
Arlington Police Department	\$ 17,000.00	\$ 20,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	520488
Collin County District Attorney's Office	\$ 10,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	214184
Collin County Sheriff's Office	\$ 6,000.00	\$ 7,500.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC0000008139
Dallas Children's Advocacy Center (Scholarships)	\$ 41,000.00	\$ 45,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC16266
Dallas County District Attorney's Office	\$ 10,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	263854
Denton County Sheriff's Office	\$ 5,000.00	\$ 7,500.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	CSCTS0195
Fort Worth Police Department	\$ 17,000.00	\$ 17,500.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC16273
Frisco Police Department	\$ 10,000.00	\$ 12,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC0000008781
Garland Police Department	\$ 12,000.00	\$ 13,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	268175
Grand Prairie Police Department	\$ 10,000.00	\$ 12,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	255147
Grayson County Sheriff's Office	\$ 5,000.00	\$ 7,500.00	F728	DPD	329c	3099	MASC - DPD-2020-00011928	95217	VC26378
Henderson County Sheriff's Office	\$ 6,000.00	\$ 7,500.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VS0000004799
Irving Police Department	\$ 12,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	242336
Longview Police Department	\$ 12,000.00	\$ 13,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	516362
Lubbock Police Department	\$ 12,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC0000009161
Mesquite Police Department	\$ 10,000.00	\$ 12,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	930026
Tarrant County District Attorney's Office	\$ 10,000.00	\$ 15,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	331260
Tarrant County Sheriff's Office	\$ 6,000.00	\$ 7,500.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC0000006114
Texarkana Police Department	\$ 5,000.00	\$ -	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	n/a
Wichita Falls Police Department	\$ 7,000.00	\$ 8,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VC0000008139
Wylie Police Department	\$ 5,000.00	\$ 12,000.00	F728	DPD	329c	3099	MASC - DPD-2023-00020680	95217	VS0000069227
<b>Grand Total</b>	<b>\$ 245,000.00</b>	<b>\$ 300,000.00</b>							

\*This schedule is not limited to the agencies listed

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SIGNED AND EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

COUNTY OF TARRANT  
STATE OF TEXAS

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Tim O'Hare  
County Judge  
Tarrant County Commissioners Court

APPROVED AS TO FORM:

3-4-24



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Criminal District Attorney's Office\*

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

**INTERLOCAL AGREEMENT**

**CITY OF DALLAS AND THE TARRANT COUNTY SHERIFF'S OFFICE**

**STATE OF TEXAS**

**COUNTY OF DALLAS**

This INTERLOCAL AGREEMENT is made and entered into by and between the City of Dallas, hereinafter called "City" and the Tarrant County Sheriff's Office, Texas, hereinafter called "Tarrant County Sheriff's Office."

**WITNESSETH:**

WHEREAS, the Interlocal Cooperation Act, Chapter 791, Texas Government Code, provides authorization for any local government to contract with one or more local governments and with agencies of the State of Texas to perform governmental functions and services under the terms of this act; and

WHEREAS, the Internet Crimes Against Children (ICAC) Task Force is a grant program funded under an award by the United States Department of Justice, hereinafter called "DOJ" through their Office of Juvenile Justice and Delinquency Prevention, hereinafter called "OJJDP" under the Federal Missing and Exploited Children's Program; and

WHEREAS, City and the Tarrant County Sheriff's Office desire to enter into an agreement regarding the North Texas (Dallas) Internet Crimes Against Children Task Force; and

WHEREAS, the City of Dallas, for its Police Department, has applied for and received from the DOJ a grant to target child solicitation and child pornography over the Internet in the State of Texas, the grant period runs from October 1, 2022 through September 30, 2023; and

WHEREAS, the grant is entitled Internet Crimes Against Children Grant (Grant Number 15PJDP-22-GK-04883-MECP), hereinafter called "Project", and

WHEREAS, the Dallas Police Department has asked the Tarrant County Sheriff's Office to participate in fulfilling the purpose of the grant.

NOW THEREFORE, THIS INTERLOCAL AGREEMENT is hereby made and entered into by City and the Tarrant County Sheriff's Office for the mutual consideration stated herein:

I.

For the consideration hereinafter agreed to the Tarrant County Sheriff's Office undertakes, covenants and agrees to:

1. Provide staff and resources to prosecute Internet crimes against children within its jurisdiction so as to assist the Internet Crimes Against Children Grant Project in achieving its goals.
2. Accept criminal case referrals for prosecution as appropriate that may be forwarded from the Dallas Police Department.
3. On a quarterly basis provide the Dallas Police Department with an activity report describing cases prosecuted by personnel funded by this Grant.
4. Maintain documentation of all partial salary and overtime expenditures which are to be reimbursed by the Internet Crimes Against Children Grant. This documentation will include the name and title of the person earning the salary or overtime, the date(s) worked, the number of hours worked, the exact payment amount to be charged to the Grant, the employee's hourly and overtime pay rate as appropriate, and a brief explanation of the activity undertaken to earn the salary or overtime. This expenditure report must carry an original signature of a Tarrant County Sheriff's Office official and be supported by departmental payroll records which correspond to the salary or overtime payments. This salary and overtime expenditure report and support documentation will be submitted to the Dallas Police Department at the time reimbursement is requested.
5. Maintain documentation of all travel and training expenditures which are to be reimbursed by the Internet Crimes Against Children Grant. This documentation will include the name and title of the person travelling or receiving training, the dates and location of travel or training, the exact payment amount to be charged to the Grant, and a brief explanation of the purpose of the travel or training. This expenditure report must carry the signature of a Tarrant County Sheriff's Office official and be supported by receipts, invoices, or other appropriate documentation. This travel and training expenditure report and support documentation will be submitted to the Dallas Police Department at the time reimbursement is requested.
6. Maintain an up-to-date and itemized inventory list of all supplies, equipment, or services purchased by the Tarrant County Sheriff's Office with funds from the Internet Crimes Against Children Grant. Inventory list entries of major hardware items such as computers, monitors, printers, FAX machines, and the like must also include the brand name and model, serial number, the Tarrant County Sheriff's Office's property inventory tag number assigned to the specific item, and the current physical location of the property. This inventory list must be supported by receipts, invoices, or other appropriate documentation. The inventory list will be submitted to the Dallas Police Department when requested.

7. Allow the Internet Crimes Against Children Grant Manager or his/her designate to make one or more on-site visits for the purpose of assessing the compliance of the Tarrant County Sheriff's Office with the provisions of this Interlocal Agreement and the provisions of Circular A-133 issued by the United States Office of Management and Budget regarding audits of states, local governments, and non-profit organizations.
8. When requested, provide the Dallas Police Department with a copy of the Tarrant County Sheriff's Office's most recent Single Audit Report and, if appropriate, a written statement describing any necessary corrective action identified in that Audit Report.

## II.

As consideration for the services contracted for herein, the City agrees to reimburse the Tarrant County Sheriff's Office a sum not to exceed six thousand dollars (\$6,000.00). This sum is to reimburse the Tarrant County Sheriff's Office for expenses incurred for partial salary of a grant-sponsored position, overtime, training, travel, and/or equipment as deemed necessary and appropriate by the Tarrant County Sheriff's Office for its operations to combat Internet-related crimes against children. The Tarrant County Sheriff's Office may invoice the City for reimbursement of expenses under the terms of this agreement up to six times, but no reimbursement request will be accepted after September 30, 2023. Reimbursement for allowable expenses incurred shall be made by the Dallas Police Department to the Tarrant County Sheriff's Office as quickly as possible after receipt of invoices detailing the expenses to be reimbursed. Reimbursement requests, with all supporting documentation, shall be mailed to:

Lt. Cyrus Zafrani  
Dallas Police Department  
1400 Botham Jean Street  
Dallas, Texas 75215-1815

The Contract amount may increase if, in the future, additional funds become available to grant to TARRANT COUNTY SHERIFF'S OFFICE. If additional funds are available in the future to grant to TARRANT COUNTY SHERIFF'S OFFICE, CITY will give written notice and TARRANT COUNTY SHERIFF'S OFFICE may accept or reject the additional funds by giving written notice of the intent to the CITY.

## III.

During the performance of this Interlocal Agreement, the Tarrant County Sheriff's Office agrees to the following:

1. It will, to the extent permitted by law, accept liability, under the Worker's Compensation Act, in the event personal injuries occur to its employee(s) while engaged in Project activities.
2. It shall, to the extent permitted by law and during the entire time of participation, maintain sufficient insurance to cover its obligation and liability for its

employee(s). This will include, but is not limited to, coverage of the employee and vehicle, while operating a vehicle, where applicable.

3. It may, in lieu of purchasing liability insurance, elect to be self-insured but will be responsible for all risks of loss and actual loss as specified herein.
4. Any and all equipment and supplies purchased with Grant funds by the Tarrant County Sheriff's Office will remain property of the Tarrant County Sheriff's Office.

#### IV.

The term of this Agreement shall be from October 1, 2022 through September 30, 2023. This Agreement may be extended by mutual agreement of the parties hereto, or terminated by either party upon thirty (30) days prior written notice thereof to the other of its intention to terminate upon the date specified in such notice. If at which time during the grant period, the City of Dallas receives an extension to the original grant, the Contract may be extended further by CITY giving TARRANT COUNTY SHERIFF'S OFFICE written notice of new term.

#### V.

Any notice, payment, statement, or demand required or permitted to be given hereunder by either party to the other may be affected by personal delivery in writing or by mail, postage prepaid. Mailed notices shall be addressed to the parties at the addresses appearing below, but each party may change its address by written notice in accordance with this section. Mailed notices shall be deemed communicated as of three days after mailing.

If intended for City, to:

Eddie Garcia  
Chief of Police  
Dallas Police Department  
1400 Botham Jean Street  
Dallas, Texas 75215

Copy to:

T.C. Broadnax  
City Manager  
City of Dallas  
City Hall, Room 4/E/N  
1500 Marilla Street  
Dallas, Texas 75201

If intended for the  
Tarrant County Sheriff's Office, to:

Bill E. Waybourn  
Tarrant County Sheriff  
200 Taylor Street – 7<sup>th</sup> Floor  
Fort Worth, TX 76196

VI.

This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

VII.

In case any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

VIII.

This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement, which is not contained herein, shall be valid or binding.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 2023, by the CITY, by and through its duly authorized officials pursuant to City Council Resolution No. 22-1803, and by the Tarrant County Sheriff's Office by and through its duly authorized officials. However, the effective date of this Agreement is October 1, 2022.

Recommended By:

\_\_\_\_\_  
Eddie Garcia  
Chief of Police

**APPROVED AS TO FORM**  
Christopher J. Caso  
City Attorney

**CITY OF DALLAS**  
T. C. Broadnax  
City Manager

By: \_\_\_\_\_  
Assistant City Attorney

By: \_\_\_\_\_  
Assistant City Manager

*AK*

**Tarrant County Sheriff's Department**

**Tarrant County**

Sheriff, Tarrant County

County Judge

By: *Bill W. Brown*

By: *[Signature]*

APPROVED AS TO FORM:

James Marwin Nichols  
Criminal District Attorney's Office\*

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.