



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 14

DATE: 03/19/2024

SUBJECT: BID NO. 2022-102 - ANNUAL CONTRACT FOR LAWN AND SMALL ENGINE EQUIPMENT, PARTS, REPAIRS, AND MAINTENANCE - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME HOURLY RATE AND MARKUP FOR PARTS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs, and Maintenance, for the second and final optional twelve (12) month period at the same hourly rate and markup for parts.

BACKGROUND

On April 26, 2022, the Commissioners Court, through Court Order #138002, awarded Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs, and Maintenance, for Facilities Management, to the following vendors:

Section 1	Primary	BNR Store 4, LLC d/b/a Jabo’s Ace Hardware
	Secondary	Leonard’s Farm & Ranch Store, Inc.
	Alternate	Coufal-Prater Equipment, LLC d/b/a United Ag & Turf (formerly Tom Loftus, Inc. d/b/a Austin Turf & Tractor)
Section 2	Primary	Coufal-Prater Equipment, LLC d/b/a United Ag & Turf (formerly Tom Loftus, Inc. d/b/a Austin Turf & Tractor)

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On April 4, 2023, the Commissioners Court, through Court Order #140656, approved the first renewal option.

Facilities Management, along with the four (4) Maintenance Precincts, owns various inventory of light, medium, and heavy-duty lawn equipment for maintenance, mowing, edging, weed-eating, leaf vacuuming, etc. The equipment requires regular preventative maintenance and parts replacement to run efficiently. With preventative maintenance, this extends the life of the equipment beyond the warranty period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Allan Tucker Chris Lax, CPSM, CPSD, CPCP
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REFERENCE NUMBER: _____ DATE: 03/19/2024 PAGE 2 OF 14

The vendors notified Purchasing in writing that their prices will remain firm through May 6, 2025. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approval renewal of Bid No. 2022-102, Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs, and Maintenance, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$27,500.00. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in account 10000-2024 General Fund/Various Cost Centers/532011 Building Maintenance.