



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 3, 2024

Shane Mills
Project Manager
InCadence Strategic Solutions, LLC
1050 West Washington Street
Suite 114 Temper, Arizona 85288

Re: RFP No. 2022-109 – Annual Contract for Digital Fingerprint System

Dear Mr. Mills:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of June 21, 2022 through June 20, 2023. The effective dates for the second and final renewal option will run from June 21, 2024 through June 20, 2025.

Tarrant County Purchasing Department hereby extends an invitation to InCadence Strategic Solutions, LLC to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on June 21, 2022. InCadence Strategic Solutions, LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through June 20, 2025.

☒ Yes, InCadence Strategic Solutions, LLC will accept the offer to extend the same contract pricing and discounts through June 20, 2025. **Please include a current 1295 Form with your response.**

☐ No, InCadence Strategic Solutions, LLC will NOT accept the offer to extend the same contract pricing and discounts through June 20, 2025.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No

If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Shane Mills

6/3/2024

Kehinde Olugbile, Senior Buyer
Tarrant County
817-212-7249

Shane Mills, Project Manager
InCadence Strategic Solutions, LLC

Date

Memorandum

To: Christian Crowder

Dept: Medical Examiner's Office

From: Kehinde Olugbile, Sr. Buyer, Purchasing Department

Date: 3/19/2024

Re: Second and Final Renewal of RFP 2022-109, Annual Contract for Digital Fingerprint System.

The above referenced contract will expire on June 20, 2024. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would commence June 21, 2024, and would expire June 20, 2025.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by March 22, 2024:

Parsons Corporation

☒ Yes, I wish to continue the current contract with the above mentioned vendor for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

578031/10000-2024/2310100000.

☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: _____

DATE: 03/26/24

RFP No. 2022-109, Annual Contract for Digital Fingerprint System

		Award
Evaluation Criteria	MAX. SCORE	InCadence Strategic Solutions Corporation Manassass, VA HUB- No
Specifications	600	403.33
Project Management	100	80.00
Price	300	300.00
Total Score	1000	783.33

No bid: 3-C Technology, LLC and Fulcrum Biometrics, Inc.

Note: The proposal received from DataWorks Plus, LLC did not meet all specifications because they did not bid mobile devices as part of the solution as required.