

THE STATE OF TEXAS §
 §
COUNTY OF TARRANT §

AGREEMENT

WHEREAS, **MEALS ON WHEELS, INC. OF TARRANT COUNTY** provides home-delivered meals, professional case management, and other needed items or services to homebound, elderly, and disabled residents of Tarrant County, enabling them to remain living independently in their own homes, surrounded by a lifetime of memories;

WHEREAS, pursuant to §81.027 of the Texas Local Government Code, the Tarrant County Commissioners Court may provide for the support of residents of Tarrant County who are unable to support themselves;

WHEREAS, the Tarrant County Commissioners Court hereby finds that the programs and efforts of **MEALS ON WHEELS, INC.** benefit the citizens of Tarrant County;

NOW, THEREFORE, this **Agreement** is made and entered into this ____ day of _____, 2024, by and between **MEALS ON WHEELS, INC.** acting by and through its duly authorized agent, and **TARRANT COUNTY, TEXAS ("COUNTY")**, acting by and through its County Judge.

MEALS ON WHEELS, INC. and the **COUNTY** agree as follows:

1. **MEALS ON WHEELS, INC.** agrees to provide such services to the citizens of Tarrant County.
2. **COUNTY**, for and in consideration of the services provided, agrees to pay to **MEALS ON WHEELS, INC.** a lump sum payment of EIGHTY-SIX THOUSAND, EIGHT HUNDRED SEVENTY-SEVEN AND NO/100 DOLLARS (\$86,877.00) for services rendered to the residents of Tarrant County, Texas for the fiscal year beginning October 1, 2023 and ending September 30, 2024.
3. **TO THE EXTENT ALLOWED BY TEXAS LAW, MEALS ON WHEELS, INC. HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY, ITS OFFICERS, AGENTS, OFFICIALS, AND EMPLOYEES FROM ANY LOSS, DAMAGE, INJURY OR CLAIM ARISING FROM THE NEGLIGENT OPERATION OF ITS PROGRAM. SAID INDEMNIFICATION WILL INCLUDE, BUT NOT BE LIMITED TO, ALL AMOUNTS OF ALL CLAIMS, ATTORNEYS' FEES, AND COSTS OF COURT.**

4. Nothing contained in this **Agreement** shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, partnership, joint enterprise, common enterprise, joint venture, joint owners, or joint tenants between the parties. The parties hereby declare and acknowledge that the relationship existing is one of independent contractor. This **Agreement** does not and shall not be construed to entitle either party or any of their respective employees or officials, if applicable, to any benefit, privilege or other amenities of employment from the other party.
5. This **Agreement** shall not be interpreted to inure to the benefit of a third party not a party to this **Agreement**. This **Agreement** may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this **Agreement**, party's agent, or party's employee, otherwise provided by law.
6. The parties to this **Agreement** will not sell, assign, transfer or convey any benefits or obligations of this **Agreement** in whole or part without the prior written consent of both parties.
7. If any one or more of the provisions contained in this **Agreement**, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability will not affect any other provision of this **Agreement**.
8. This **Agreement** constitutes the entire agreement between the parties, and any and all prior negotiations are merged into this **Agreement**. Any amendment, change, or addition to this **Agreement** shall be made only in writing and signed by both parties.
9. This **Agreement** will be governed by and construed according to the laws of the State of Texas. Venue for any action or claim arising from this **Agreement** will be in Tarrant County, Texas, as to state court actions, and the United States District Court for the Northern District of Texas, as to federal court actions.
10. In providing the services required by this **Agreement**, **MEALS ON WHEELS, INC.** must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. **MEALS ON WHEELS, INC.** shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.
11. **MEALS ON WHEELS, INC.** agrees to provide **COUNTY** all records relating to the programs performed by **MEALS ON WHEELS, INC.** upon written request of **COUNTY** and to provide a final report detailing the manner in which such funds are expended and the program details of its services.

12. **MEALS ON WHEELS, INC.** must submit to **COUNTY** a final report as to the program outcomes achieved within sixty (60) days of the end of the requested funding year [by November 30, 2024] by providing the following:

- (a) a program update on all outcomes accomplished and client populations served; and,
- (b) an accounting of all expenditures of **COUNTY** funds (salary, rent, training, etc.). *Any funds not used for the specified purposes or not used within the time limits specified in this contract are subject to be returned to **COUNTY**.*

Until receipt of this final report by **COUNTY**, all subsequent funding will be held in abeyance.

13. **MEALS ON WHEELS, INC.** verifies that it does not boycott Israel and will not boycott Israel during the term of this contract. The term "boycott Israel" is as defined by Texas Government Code Section 808.001, effective September 1, 2017.

14. **MEALS ON WHEELS, INC.** acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by law.

SIGNED AND EXECUTED this _____ day of _____, 2024.



AUTHORIZED AGENT
MEALS ON WHEELS, INC.

COUNTY OF TARRANT
STATE OF TEXAS

Tim O'Hare
County Judge

APPROVED AS TO FORM:

CERTIFICATION OF
AVAILABLE FUNDS: \$86,877.00

Criminal District Attorney's Office*

Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Meals On Wheels, Inc. of Tarrant County
Fort Worth, TX United States

Certificate Number:
2023-1088439

Date Filed:
10/27/2023

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY 2024 Contract
Grant required before Meals On Wheels could submit a grant request to the Texas Department of Agriculture

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Carla Jutson, and my date of birth is 05/18/1945.

My address is 1705 Fairhaven Drive, Mansfield, TX, 76063, Tarrant.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of TX, on the ____ day of October, 2023.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



2022 ANNUAL REPORT

A Publication of Meals On Wheels, Inc. of Tarrant County



Celebrating 50 years

of service to the homebound and elderly residents of Tarrant County.

Just about everyone loves turning the page on the calendar to a new year of hope and opportunity. It is also a time when many re-evaluate priorities and plan for the future. For us, 2023 marks a significant milestone in the history of our agency — 50 years of serving those in need!

No doubt we will spend considerable time reminiscing on the past as we plan celebration events throughout the year, but don't be fooled, we are laser focused on the future.

This year, we will be reviewing our service offerings from top to bottom to ensure they align with the needs of our community. We will evaluate our technology needs and research ways to better connect with our clients and volunteers. We will break ground on a significant facility expansion that will position the agency to meet the demand for services well into the future. However, one thing that won't change is our commitment to those we serve and the human connections we foster along the way.

Throughout this annual report, we hope to highlight the compassion and care for which we are known and on which our clients depend. It is not necessarily a story of financial statistics, although those are important, too. It is an account of people in need and how others give of themselves and their resources to improve lives. In short, it's the story of the compassion and connectedness that define Tarrant County.

In 2022, we improved the lives of 6,702 people in need by delivering 1,365,086 life-saving meals. Nearly 4,900 of you volunteered over 250,000 hours to serve others, driving almost 1.3 million miles just to ensure someone else had a nutritious meal to eat.

In This Annual Report:

- Letter from the Chairman of the Board p. 2
- Two Men with Something in Common p. 3
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- Case Managers / Adult Activity Centers p. 5
- Client Demographics / Friend to Friend / Volunteers . . p. 6
- Client Assistance / HomeMeds p. 7

While that is impressive, the real accomplishment is that our clients were able to remain living independently in their own homes, surrounded by a lifetime of memories. With that in mind, let's get this party started!

Dear Friends and Neighbors,

I am excited to serve this outstanding organization as its chairman for the next two years and look forward to celebrating our 50th anniversary!

As we exit the pandemic, we are looking at the future of our organization and how we will maintain the tremendous growth we have experienced throughout the pandemic. We'll work tirelessly to make certain that we have the capacity to serve the people of Tarrant County who are in need.

Over the past couple of years, we have seen explosive growth in the number of people we serve through our Home-Delivered Meals, HomeMeds and Companion Pet Meals programs, and continue to be committed to never turning away a client who needs assistance.

The next two years will see us progress through a building expansion, led by our previous chairman, Todd Webster. This expansion will double our freezer and refrigerator space, expand our sally port to house more delivery vans, increase our administrative office space, and enlarge our storage space for food, toiletries, etc. We will complete this while continuing to deliver over 1.5 million meals to our clients this year.

We have just completed significant technology upgrades to bolster our capacity and increase security of our client data. We plan to add five new locations to our Adult Activity Center program in 2023, returning that program back to full capacity after the pandemic shut down these centers.

In closing, we want to thank you, our supporters, for your continued trust and belief in our mission to serve those in need in Tarrant County. I also want to thank the Board of Directors, volunteers and staff for their unwavering commitment to our mission and the clients we serve.

Sincerely,



Kerry J. Mercer
Chairman of the Board



2023

Board of Directors

Chairman
Kerry J. Mercer
Vice Chairman
Ann Salyer-Caldwell
Treasurer
Nathan Draughn
Secretary
Laura Shaw

Ex-Officio Past Chairman
Todd Webster
President & CEO
Carla Jutson
Senior Vice President
Barbara Rabovsky

Karen Anfin
Rosie Balbo
Lesa Blakey
Amy Caster
Joe Cordova
Brent R. Doré
Michael Geekie
Bobby Grimes
Becky Haskin
Sophia Johnson
Faustina Taylor Jones
Travis Kennedy
Kurt Kulpa

Ralph Mayfield
Barbara Nance
Trina Pecina
Malathi Ravi
Steve Relyea
Laquinta Robinson
Trudy Sanders
Myra Savage
Jay Singleton
Sandy Tarpley
Bobby Tatum
Rick Tice
Weldon Washington

Endowment Trustees

Chair
Quentin McGown
Vice Chair
Donald W. Buescher
Secretary/Treasurer
Kurt Kulpa

Ann Salyer-Caldwell
Nathan Draughn
Mitch Hagen
Joseph W. Julien
Kerry Mercer
Judy Smith
Christina Touns
Julie Vu
Todd Webster

Development Council

Chair
Charles Ivory
Co-Chair
Michele Hahnfeld

Larry Anfin
Rosie Balbo
Owen Daniel
Ann-Maree Harrison

Angie Highland
Walter Littlejohn
Jim Luttrell
Kerry J. Mercer
Chrissy Oldham
Mary Palko
Heidi Schutts
Scott Wiehle

TWO MEN WITH SOMETHING IN COMMON

MEALS ON WHEELS HAS CHANGED THEIR LIVES

By Philip Gonzalez

Being around for 50 years, we've served a lot of clients — tens of thousands of them — but one man stands alone as being on the program longer than any other. Charles has been a Meals On Wheels of Tarrant County client for 31 years! He joined us in 1991 and has been with us ever since.

Charles was born in Cleburne, TX in 1944. His parents had him later in life and were horrified when Charles contracted polio as an infant. In those days, a polio diagnosis left families and entire communities paralyzed with fear. Little was understood about the virus and without a vaccine, public hysteria was similar to the early days of the COVID pandemic. Charles' parents knew that he was going to have to live with this crippling disease his entire life and had to make the difficult decision whether to send him to an asylum, which was common in those days, or keep him at home and try to treat the disease on their own. Thankfully, his parents decided to keep him at home. When Charles was about 14-years old, he and his family moved to Haltom City. Although most of his family is gone now, he still lives in that same house.



Kurt (left) and Charles

Charles is able to get around with the help of a motorized wheelchair. He has a tremendous outlook on life, which he attributes to his strong faith. He is a member of two large churches in Northeast Tarrant County and although he is unable to actually attend church services, he gladly welcomes church members into his home as they “bring church to him,” as he likes to say.

Along with his friends and family, Charles really looks forward to seeing the volunteers from Meals On Wheels. He said that the volunteers who come to see him were made just for him. “They’re cheerful and happy and honor me when they come into my home,” he added. Charles also looks forward to the nutritious meals he receives.

Kurt Kulpa has been volunteering at Meals On Wheels of Tarrant County for over 35 years! Kurt started delivering to Charles in the mid-’90s and over the years Charles has come and gone off his route as the Volunteer department tweaked things to even up delivery routes. “What’s funny is that Charles remembers my wife, Patty, and my two youngest daughters, Mary and Alyssa,” Kurt said. “A couple of years ago Charles was put back on my route. I couldn’t believe he remembered not only me, but Patty and my daughters! Despite his physical limitations, he has a great sense of humor and is always so upbeat. He’s a remarkable man!”

Charles is a constant reminder of why Kurt has delivered meals for so many years. “It’s really all about people like Charles,” Kurt said. “I am just one of many who have delivered to him. Hopefully we’ve made a positive impact on his life.” Well, Kurt, according to Charles, that wish is his reality and he is grateful for your service.

All of Kurt’s clients are appreciative of the work Meals On Wheels of Tarrant County does in the community, but according to Kurt, Charles is probably the most vocal. “He always says thank you and tells me that he would never be able to have the quality of life he enjoys or be able to stay in his home without the services of Meals On Wheels,” Kurt said. “I’m so thankful that I get to be a part of this great organization and part of Charles’ life. I just want to encourage others to get involved, too.” Charles and Kurt are just one of the thousands of human connections we make possible and we are thankful they are both longtime members of our extended family.

Companion Pet Meals

The wag of a tail can brighten the darkest of days. It is often said that dogs and cats love unconditionally and that’s just what the doctor orders for many of our clients who have no family or friends with whom they can visit on a regular basis. The Companion Pet Meals program was started to address the problem of clients sharing meals with their pets, but it has grown into something much more important.



Social isolation is a reality for many of our clients. In our 2022 Client Satisfaction Survey, 18% of our clients reported never having visitors other than the meal-delivery volunteer. Another 68% only occasionally have visitors. That means that companion pets are essential for the happiness and well-being of these lonely clients.

Through the Companion Pet Meals program, we provide free dog or cat food, along with veterinary and grooming services, to clients who have difficulty providing for their pets. This program is funded through donor-designated gifts.

In 2022, we made over 1,900 pet food deliveries, providing 22,164 lbs. of dog food and 10,211 lbs. of cat food!

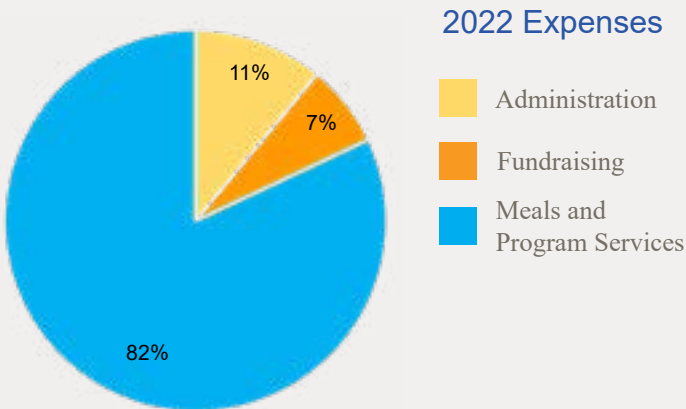
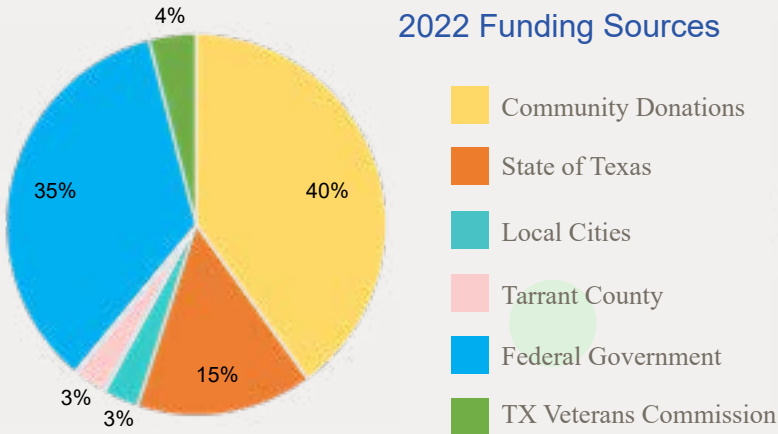
Funding Sources and Expenses

Meals On Wheels, Inc. of Tarrant County is an independent 501 (c)(3) charitable organization that relies on a variety of funding sources in order to provide nourishing meals and other services to those in need.

We utilize a diverse approach to funding to ensure that we have the resources to serve everyone who needs our help. In 2022, 40% of our funding came from community contributions, including donations from caring individuals, civic and faith-based organizations, corporations, and foundations. We also took advantage of a variety of government funding sources at the Federal, State and Local levels as outlined below.

In 2022, our expenses totaled \$12,107,369. You will be glad to know that 100% of the money raised stayed right here in Tarrant County to meet that need.

We work hard to be good stewards of the resources entrusted to us. We are also keenly aware that the work we do would not be possible without the financial and volunteer support of caring people in the community. Regardless of the part that you play, we want to thank you for your generous support. Together, we are making Tarrant County a caring place to grow old for our frailest neighbors.



ADVOCATES

Our professional case managers caringly assess our clients to tailor a service plan to fit their individual needs. Case managers routinely monitor the clients' progress, coordinate other non-nutrition services and advocate for the client with other agencies and service providers.

In 2022, our case managers made 11,752 home visits. They processed an average of 433 new client intakes each month, made 8,913 wellness checks, and made 11,589 referrals for other services within the community.

This team of dedicated individuals is committed to helping those in need, and in doing so, is changing lives for the better.



ACTIVE ADULTS

Through our Adult Activity Center program, mobile adults age 60 and over can enjoy planned activities that stimulate the body and mind and improve their overall well-being. In addition to a delicious lunchtime meal, participants benefit from social interactions with friends, which help combat senior isolation and loneliness. If an individual is interested in visiting an adult activity center, but lacks transportation, he or she may qualify for limited transportation assistance.

In 2022, we served 54,890 meals to 1,202 clients at 17 centers located throughout Tarrant County. Plus, we provided 18,456 one-way trips to 223 center participants. For more information about adult activity centers, including their locations, email AAC@mealsonwheels.org or call us at 817-258-6482.



Forest Hill Activity Center

We offer several meal options to meet the individual needs of our clients:

- **Hot Meals** — Hot noontime meals are delivered each weekday by caring volunteers. Lunchtime meals consist of an entree, two side dishes, bread, dessert, and a beverage.
- **Weekend Meals** — Clients who need additional nutritional support may qualify for weekend meals. These frozen meals are delivered on Friday along with the regular hot-meal delivery.
- **Breakfast Meals** — Many clients need a greater level of care and qualify for breakfast meals in addition to our regular noontime meal. Breakfast meals are refrigerated and intended to be eaten the following morning.
- **Frozen Meals** — Some clients cannot be home for a hot-meal delivery and will receive a weekly delivery of frozen meals. This option is designed to offer flexibility for clients who have regularly-scheduled dialysis or other medical procedures. Food insecure clients may also benefit from this option.

How You CAN HELP

The cost of preparing, packaging and delivering nutritious meals to one client is only \$1,950 per year. With your help, we can be a lifeline for the thousands of homebound, elderly, disabled and food-insecure residents of Tarrant County.

- \$7.50 provides a meal for one day
- \$37.50 provides meals for one week
- \$150 provides meals for a month
- \$1,950 provides meals for a year!

Donate securely online at
mealsonwheels.org/donate

MAKING FRIENDS

The Friend to Friend program was developed to combat the loneliness and isolation experienced by so many of our clients by encouraging volunteers to build meaningful friendships with lonely clients. Having volunteers make weekly in-home visits allows clients to share stories, wisdom, and life experiences. Program volunteers constantly tell us they get more out of the program than they put into it. The Friend to Friend program is just another way we are making human connections and improving the quality of life for our homebound clients.

To learn more, contact Belinda at **817-258-6475** or **belinda@mealsonwheels.org**.

"They may forget what you said, but they will never forget how you made them feel."

— Carl W. Buechner

VOLUNTEERING

The key to our success has always been the caring volunteers who have a heart for serving others. Our meals are delivered by people who freely give of their time and personal resources to ensure that our clients receive a nutritious meal.

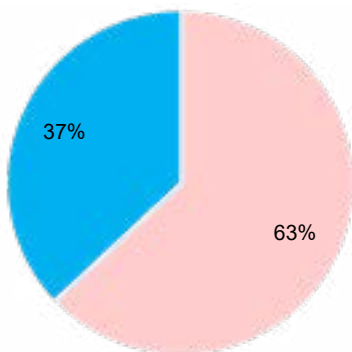
These kind individuals do more than just provide a meal and a friendly home visit. They are trained to contact our office if the client does not answer the door or if they notice something out of the ordinary. This daily safety check gives many of our clients and their families an added peace of mind.

In 2022, nearly 4,900 unduplicated volunteers logged over 250,000 hours of volunteer service and drove almost 1.3 million miles delivering meals!

Client Demographic Data

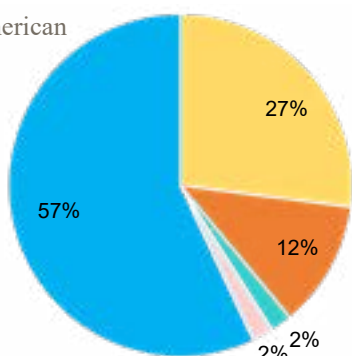
Gender

- Male
- Female



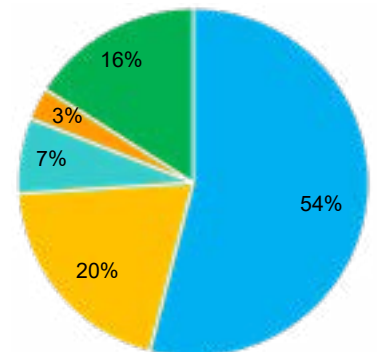
Ethnicity

- African American
- Hispanic
- Asian
- Other
- Caucasian



Client Monthly Income

- Very Low
- Low
- Moderate
- High
- Unknown



Client Age

- Median client age: 75
- Clients over age 60: 90%
- Oldest client: 105
- Youngest client: 12



CLIENT ASSISTANCE

How many of us have called a plumber when the hot water heater goes out or we smell gas? What about a roofer when the roof springs a leak? It might be a carpenter to replace some rotted steps. As annoying as these things are, most of us are able to manage these repairs in one way or another. These are just some of the problems facing our clients, who often lack the physical strength or financial resources to address these issues. Through our Client Assistance program, we can address these health and safety issues for our clients.

We are also able to provide needed items like lift chairs, hospital beds, rollators, walkers, window-unit air conditioners, portable heaters, and so much more! We install grab bars (and peace of mind) in slippery showers, replace broken window panes, and countless other projects, all at no cost to our clients. We provide toiletries and personal hygiene products like toilet paper and adult incontinence supplies. These projects and items are made possible by donor-designated gifts, so providing these life-changing services in no way impacts our ability to provide nutritious meals for all who need them.

In 2022, we completed over 2,219 projects with more than \$289,400 in donor-designated and grant funding for our Client Assistance program.

These projects, large and small, immediately improve the lives of our clients because they address specific needs. While the nutritional health of our clients is always our first priority, creating a safe and healthy environment can significantly help our clients maintain their independence and dignity.



Annette receives a new hospital bed.

To learn more about our Client Assistance program, visit mealsonwheels.org/client-assistance.

HOMEMEDS

Medication-reconciliation Program

Medication errors happen at an alarming rate among older adults who often get confused when it comes to taking their medications. Given that almost half of our clients suffer from some level of dementia, it's no wonder that keeping track of all those pills is overwhelming. Falls are one of the primary reasons that seniors visit the emergency room each year. Dizziness is one of the leading causes of falls among seniors and dizziness is often a result of medication errors.

Our HomeMeds program — the largest HomeMeds program in the country — was established to prevent falls and hospitalization due to medication errors and adverse drug effects by identifying serious drug reactions, including duplicate therapies and ingredients, as well as inappropriate medications and dosages.

In 2022, 76.3% of the 1,929 clients who participated in this program had medication alerts. We intervened in 1,472 cases by working with pharmacy technicians and consulting pharmacists to reconcile these medication alerts, helping those clients avoid a trip to the ER.

Meals On Wheels, Inc. of Tarrant County
5740 Airport Freeway
Fort Worth, TX 76117-6005

Nonprofit Org.
U.S. Postage
PAID
Fort Worth, TX
Permit No. 691

*We need your help. Please make a
generous financial gift to help provide
nutritious meals for those in need.*

Do you know someone in need?

If you or someone you know needs assistance with home-delivered meals to be able to remain living independently, call us at **817-336-0912** or visit **mealsonwheels.org**. We are here to help you.

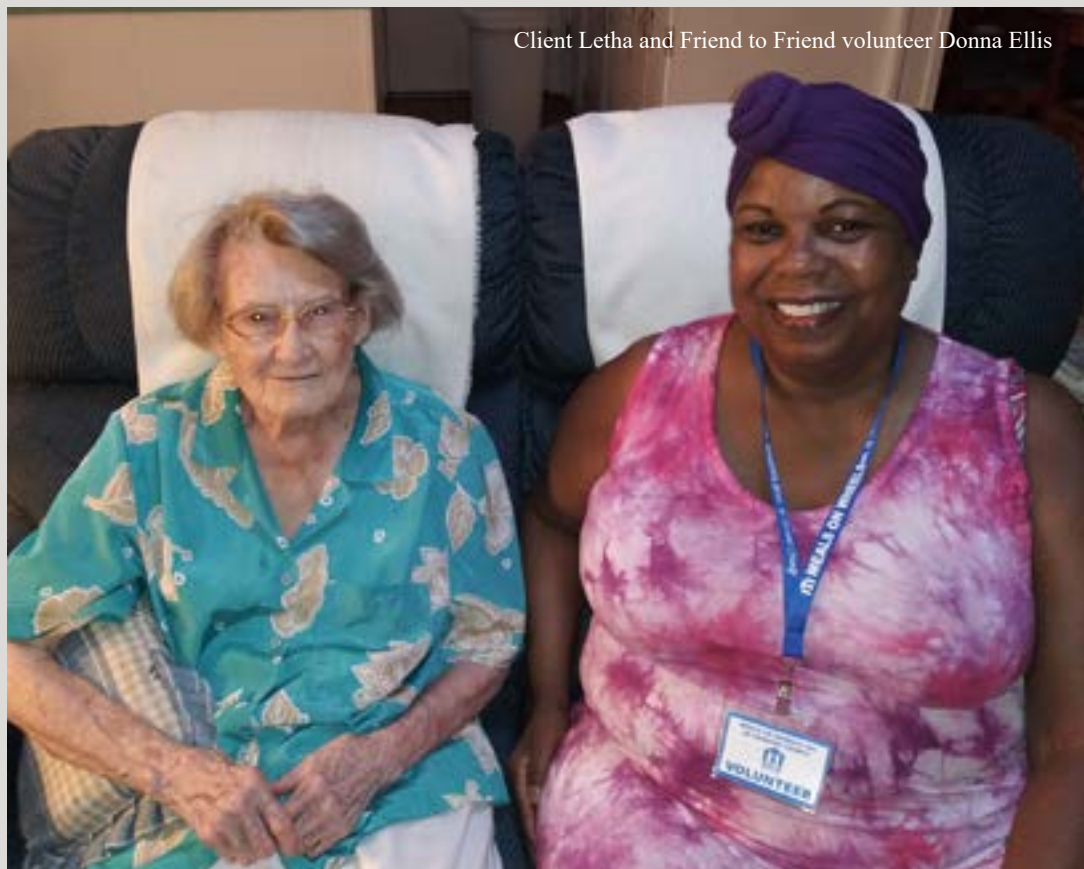
This 2022 Annual Report is a publication of Meals On Wheels, Inc. of Tarrant County



Donate online at
mealsonwheels.org/donate

Editor: Philip Gonzalez. For information about this publication, please contact the editor at 817-258-6441 or send an email to philip@mealsonwheels.org.

The house logo and "Delivering meals and so much more..." are registered trademarks of Meals On Wheels, Inc. of Tarrant County. All rights reserved. Copyright 2023.



Client Letha and Friend to Friend volunteer Donna Ellis