



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 6

DATE: 04/02/2024

SUBJECT: **BID NO. F2024064 - ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE, AND MAINTENANCE - INFORMATION TECHNOLOGY - VARIOUS VENDORS - PER DISCOUNT FROM LIST PRICE**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2024064, Annual Contract for Cisco Network Equipment, Software, and Maintenance, for Information Technology, to the following vendors at the per discount from list price:

|           |                        |
|-----------|------------------------|
| Primary   | General Datatech, L.P. |
| Secondary | CDW Government, LLC    |
| Alternate | Zones, LLC             |

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred sixty-three (463) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 5, 2024 was attended by one (1) vendor as well as representatives from Information Technology and Purchasing. Five (5) bids were received.

Bids were evaluated by Information Technology and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective May 26, 2024, with two (2) options for renewal periods of twelve (12) months each.

This contract is for the purchase of new Cisco network equipment and related software subscription and maintenance services to support network connectivity and communication Countywide.

Therefore, it is the joint recommendation of Information Technology and Purchasing that Bid No. F2024064, Annual Contract for Cisco Network Equipment, Software, and Maintenance, be awarded to the vendors listed above at the per discount from list price.

|               |            |              |                             |
|---------------|------------|--------------|-----------------------------|
| SUBMITTED BY: | Purchasing | PREPARED BY: | Kehinde Olugbile            |
|               |            | APPROVED BY: | Chris Lax, CPSM, CPSD, CPCP |



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## **FISCAL IMPACT**

Expenses for last year were approximately \$1,843,611.00. Equipment is ordered and services are provided on an as-needed basis. Funding is available in account Various Funds/Various Cost Centers/Various Expense Codes.