



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 3

DATE: 09/04/2024

SUBJECT: **PERMISSION TO TAKE BIDS-RFPS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

a. Annual Contract for Service Awards and Retirement Watches

Estimated Value - \$43,211.45

Funding has been requested in the FY 2025 budget.

The purpose of this bid is for the County to provide service awards to employees for years of service worked and retirement watches at the time of retirement. Service awards include a gold Lapel Pin or Pendant with 0.01 carat diamond(s) for years of service. The primary contact is Shirley Albiter.

b. Annual Contract for Maintenance for Xerox Color Production Digital Press

Estimated Value - \$50,000.00

Funding has been requested in the FY 2025 budget.

The purpose of this contract is for maintenance services that are needed for the Reproduction Center's Xerox color production digital press. The primary contact is Susan Strange.

c. Annual Contract for Medical Examiner Supplies

Estimated Value - \$73,000.00

Funding has been requested in the FY 2025 budget.

This contract allows the Medical Examiner's Office to maintain a steady and reliable supply of necessary equipment and materials, ensuring seamless operations and accurate forensic examinations. The primary contact is Dayna George.

d. Annual Contract for Pre-Sort Bulk Mail Services

Estimated Value - Constitutes cost saving for the County

Discounted US Postal rates for outgoing bulk mail.

The purpose of this contract is to provide outgoing bulk mail service for facilities throughout the County for Mail Room Services. The primary contact is Rick Barron.

SUBMITTED BY: Purchasing

PREPARED BY: Melissa Lee, C.P.M., A.P.P.
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 09/04/2024 PAGE 2 OF 3

e. RFP for 4-H Stem Robotics

Estimated Value - \$58,900.00

Funding is available through CARPA funds.

The purpose of this contract is to purchase STEM Robotics kits and curriculum for the 4-H STEM Education Program. The kits include programmable and interactive robots. The primary contact is Tanica Bell.

f. RFP for Annual Contract for Operation and Management of Parking Facilities

Estimated Value - Revenue to the County

The purpose of this contract is for a professional parking management firm to manage and operate the public paid parking areas in two (2) County owned parking facilities in Fort Worth. This contract is for Facilities Management and the primary contact is Michael Amador.

g. RFI for Policy Consultant Related to Law Enforcement Policies and Procedures

The purpose of this request is to research third-party organizations to review, revise, recommend updates and/or change policies to align with current accreditation guidelines and law enforcement best practices. This should include, but is not limited to, knowledge on Texas Commission on Jail Standards, Texas Commission on Law Enforcement (TCOLE), Texas legislative mandates, and state and federal court decisions. The primary contact for this request is Chief Gabbert.

h. RFI Related to Physical and Mental Wellness Program(s) for Law Enforcement Agencies

The purpose of this request is to explore third-party organizations which will screen for and improve the physical and mental health of law enforcement personnel. The primary contact for this request is Chief Gabbert.

i. RFI Related to Body-Worn Cameras

The purpose of this request is to research options related to the implementation of body-worn cameras for law enforcement personnel. The primary contact for this request is Chief Gabbert.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

There is no fiscal impact associated with this item.