



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/17/2024

SUBJECT: **RFQ NO. 2023-141 - ANNUAL CONTRACT FOR JUVENILE FORENSIC ASSESSMENT SERVICES - JUVENILE SERVICES - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of RFQ No. 2023-141, Annual Contract for Juvenile Forensic Assessment Services, for the first optional twelve (12) month period at the same contract terms and approve contract.

**BACKGROUND**

On September 19, 2023, the Commissioners Court, through Court Order #141766, awarded RFQ No. 2023-141, Annual Contract for Juvenile Forensic Assessment Services, for Juvenile Services, to the following vendors:

Monica Jeter, Psy.D.  
Lara Hastings, PsyD PA  
DFW Mental Healthcare Services, PLLC  
Balance Forensic and General Psychological Services, Inc.  
Parnell Ryan, Ph.D.

The awards were based upon evaluation criteria set forth in the RFQ specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is for the provision of psychological evaluations and forensic assessment services for clients supervised by Tarrant County Juvenile Services and/or under jurisdiction of the 323rd District Court. These services include standard evaluations for out-of-home placement and treatment recommendations, fitness to proceed, lack of responsibility for conduct, psychosexual evaluations, and discretionary transfers (adult certification) for juveniles pending court dispositions.

The vendors notified Purchasing in writing that they will extend the same contract terms through September 30, 2025. Juvenile Services notified Purchasing in writing that they are pleased with the vendor and want to renew. The 323rd District Court approved the contract renewal on August 21, 2024.

|               |            |                              |   |
|---------------|------------|------------------------------|---|
| SUBMITTED BY: | Purchasing | PREPARED BY:<br>APPROVED BY: | Caleb Rojo<br>Chris Lax, CPSM, CPSD, CPCP |
|---------------|------------|------------------------------|---|



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Therefore, it is the joint recommendation of Juvenile Services, the 323rd District Court, and Purchasing that the Commissioners Court approve renewal of RFQ No. 2023-141, Annual Contract for Juvenile Forensic Assessment Services, for another twelve (12) month period.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

## **FISCAL IMPACT**

Funding is requested in the FY25 budget in the amount of \$155,000.00 in account 10000-2025 General Fund/413250000 323rd District Court/585143 Psych Exams-Testimony.

***Please Note: Due to the volume of information, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Commissioners Court's agenda on the Tarrant County website or in the Commissioners Court records within the County Clerk's Office.***