



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Destination:		Departure:		Return:	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
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		-			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>The attendee is requesting to stay at the host hotel.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging				-	
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					
Transportation:					
Other (specify):					
TOTAL FOR ALL TRAVEL EXPENDITURES					
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					

Requested By: Jaimi Parker Department Head/Elected Official: _____

Your search for Florida (Palm Beach / Hendry including Boca Raton / Delray Beach / Jupiter)

Estimated per diem total: \$954.50 (Max lodging total + M&IE total)

Lodging breakdown: July 31, 2024 - August 04, 2024

Date	Daily Rate	# of Nights	Total
July	\$161	1	\$161
August	\$161	3	\$483

Max lodging total: **\$644**

Meals & incidental expenses breakdown: July 31, 2024 - August 04, 2024

Days, Month	Daily Rate	# of Days	Total
First day (07/31/24)*	\$51.75	1	\$51.75
Full day (Aug)	\$69	3	\$207
Last day (08/04/24)*	\$51.75	1	\$51.75

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$310.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Precinct 1 Road & Bridge		Joe Trammel, Richard Hatcher			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
American Public Works Association Public Works Expo 2024					
Destination: Atlanta, Georgia		Departure: 9/7/24		Return: 9/12/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 173.00		9/7/24 - 9/12/24			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
During this conference, the participants will attend educational sessions that address current public works issues as well as technical and professional development workshops.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Joe Trammel	\$ 249.00 + Taxes	5	9/7/24 - 9/12/24	\$ 1,500.00
	Richard Hatcher	\$ 249.00 + Taxes	5	9/7/24 - 9/12/24	\$ 1,500.00
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$900				\$ 1,800.00
Transportation:	\$700				\$ 1,400.00
Other (specify):	\$407 (per diem)				\$ 814.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$7,014.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261/26100-2024/61 10300000					

Requested By:

Joe L. Trammel

Department Head/Elected Official:

Ray C. Brooks

RV 02/21/2024

Your search for Georgia (Fulton / Dekalb including Atlanta)

Estimated per diem total: \$1272 (Max lodging total + M&IE total)

Lodging breakdown: September 07, 2024 - September 12, 2024

Date	Daily Rate	# of Nights	Total
September	\$173	5	\$865

Max lodging total: **\$865**

Meals & incidental expenses breakdown: September 07, 2024 - September 12, 2024

Days, Month	Daily Rate	# of Days	Total
First day (09/07/24)*	\$55.50	1	\$55.50
Full day (Sep)	\$74	4	\$296
Last day (09/12/24)*	\$55.50	1	\$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$407**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Criminal District Attorney		Elizabeth Borchardt and Raul Rodriguez			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
International Association of Human Trafficking Investgation					
Destination: Clearwater, FL		Departure: 9/3/24		Return: 9/6/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 145.00		9/3/2024 - 9/6/2024			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>The International Association of Human Trafficking Investigators 13th Annual Conference is an advanced training facilitated by the worldwide leader in human trafficking education. Training is provided for law enforcement and prosecutors to provide innovative, practical, and trauma -informed strategies to enhance victim-centered responses and offender-focused investigations and prosecutions. Topics will include labor and sex trafficking case studies, organized crime investigations, undercover operations, analytical support, prosecution, interview and investigation breakout sessions, and gang trafficking investigations. Participants will learn how to better identify and investigate human trafficking, leverage partnerships, and work with public data and technology, in addition to networking with other professionals and leaders to establish and foster working relationships for continued collaboration.</p> <p>We respectfully request approval for lead Human Trafficking Attorney, Lindy Borchardt and Investigator Rodriguez to attend the conference, which is fully funded through a grant awarded by the Office of the Governor in FY24 for the District Attorney's Human Trafficking Prosecution Unit, which provides up to \$6,000 for specialized training. The per night lodging rate before taxes and fees is \$145.00. The attendee is requesting to stay at the host hotel.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Elizabeth Borchardt	\$ 163.85	3	9/3/24 - 9/6/24	\$ 491.55
	Raul Rodriguez	\$ 163.85	3	9/3/24 - 9/6/24	\$ 491.55
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	499.00				\$ 998.00
Transportation:	Flight and Rental Car 300.00, 175.00				\$ 775.00
Other (specify):	Per Diem 197.50				\$ 395.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 3,151.11
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261/ Grant-2004/ G0097-2024/ 4510300000					

Requested By: Department Head/Elected Official:

Your search for Clearwater, Florida (Pinellas / Hillsborough including Tampa / St. Petersburg)

Estimated per diem total: \$676.50 (Max lodging total + M&IE total)

Lodging breakdown: September 03, 2024 - September 06, 2024

Date	Daily Rate	# of Nights	Total
September	\$145	3	\$435

Max lodging total: **\$435**

Meals & incidental expenses breakdown: September 03, 2024 - September 06, 2024

Days, Month	Daily Rate	# of Days	Total
First day (09/03/24)*	\$51.75	1	\$51.75
Full day (Sep)	\$69	2	\$138
Last day (09/06/24)*	\$51.75	1	\$51.75

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$241.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Public Health		Jessie Ausman, Mark Lueke, *Lindsay Grant			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Council of State and Territorial Epidemiologists 2024 Annual Conference					
Destination: Pittsburgh, PA		Departure: 6/8/24		Return: 6/12/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 136.00		6/8/24 - 6/12/24			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
Gain and discuss emerging issues in public health epidemiology. This meeting is where national policy is recommended for epidemiology practice. Epidemiologists meet and share expertise in surveillance and epidemiology as well as best practices in informatics, infectious diseases, immunizations, environmental health, occupational health, chronic disease, injury control, and maternal and child health.					
The per night lodging rate before taxes and fees is \$136.00.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Jessie Ausman	\$ 155.04	3	6/9/24 - 6/12/24	\$ 465.12
	Mark Lueke	\$ 155.04	4	6/8/24 - 6/12/24	\$ 620.16
	Lindsay Grant *	\$ 155.04	4	6/8/24 6/12/24	\$ 620.16 *
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Total Cost for Lodging for the Trip					\$ 1,705.44
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	J. Ausman & M. Lueke - \$865.00 each; L. Grant-No Cost*				\$ 1,730.00
Transportation:	J. Ausman - \$620.98; M. Lueke-\$694.98; L. Grant-\$518.98				\$ 1,834.94
Other (specify):	Per Diem - \$288-M. Lueke; \$224-J. Ausman; L. Grant-\$288.00*				\$ 800.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 6,070.38
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261 / 5100016000 / T0400-2024: \$2694.08					
588261 / 5100601000 / T0400-2024: \$2468.14					
588261 / 5100016000 / T0400-2024: \$908.16 *					
*Costs for Lodging/Per Diem being paid up front by Tarrant County. CSTE will reimburse Tarrant County after conference as employee is being sponsored for these expenses by CSTE.					

Requested By: Mark Lueke
MarkLueke(May8, 2024 14:20 CDT)

Department Head/Elected Official: _____

RV 02/21/2024

Your search for pittsburg, Pennsylvania (Allegheny including Pittsburgh)

Estimated per diem total: \$832 (Max lodging total + M&IE total)

Lodging breakdown: June 08, 2024 - June 12, 2024

Date	Daily Rate	# of Nights	Total
June	\$136	4	\$544

Max lodging total: **\$544**

Meals & incidental expenses breakdown: June 08, 2024 - June 12, 2024

Days, Month	Daily Rate	# of Days	Total
First day (06/08/24)*	\$48	1	\$48
Full day (Jun)	\$64	3	\$192
Last day (06/12/24)*	\$48	1	\$48

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$288**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Tarrant County Sheriff's Office		Leticia Estrada			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
National Law Enforcement Training on Child Exploitation					
Destination: Atlanta, GA		Departure: 6/10/24		Return: 6/14/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 173.00		6/10/24 - 6/13/24			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
The National Law Enforcement Training on Child Exploitation is a national training event designed to expand the efforts and knowledge base of law enforcement investigators and prosecutors by providing specialized training focused on investigating and prosecuting technology-facilitated crimes against children.					
The per night lodging rates before taxes and fees for 2 nights is \$99.00 and the other 2 nights is \$173.00.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Leticia Estrada	\$ 191.21	4	6/10/24 - 6/13/24	\$ 764.86
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Total Cost for Lodging for the Trip					\$ 764.86
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 0.00
Transportation:	\$403.00/ American Airlines \$200.00/ Ride Share				\$ 603.00
Other (specify):	\$333.00/ Meals & Incidentals \$60.00/Baggage				\$ 393.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 1,760.86
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261-Grant-2004-M0093-2024-2110430000					

Requested By: L. Estrada Department Head/Elected Official: B. B. Johnson

Your search for Atlanta, Georgia (Fulton / Dekalb including Atlanta)

Estimated per diem total: \$778 (Max lodging total + M&IE total)

Lodging breakdown: June 10, 2024 - June 13, 2024

Date Daily Rate # of Nights Total

June \$173 3 \$519

Max lodging total: **\$519**

Meals & incidental expenses breakdown: June 10, 2024 - June 13, 2024

Days, Month	Daily Rate	# of Days	Total
First day (06/10/24)*	\$55.50	1	\$55.50
Full day (Jun)	\$74	2	\$148
Last day (06/13/24)*	\$55.50	1	\$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$259**