



**TEXAS**  
Health and Human  
Services

**Texas Department of State Health Services**

Jennifer A. Shuford, M.D., M.P.H.  
*Commissioner*

The Honorable Tim O'Hare, County Judge  
Tarrant County  
100 East Weatherford Street  
Fort Worth, Texas 76196-0101

Subject: HIV/Housing Opportunities for Persons with AIDS (HOPWA)  
Contract Number: HHS001317100005, Amendment No. 2  
Contract Amount: \$625,499.00  
Contract Term: September 1, 2023 through August 31, 2025

Dear Judge O'Hare:

Enclosed is Amendment No. 2 to the above-referenced HIV/HOPWA contract between the Department of State Health Services and Tarrant County.

The purpose of this contract is to meet the housing needs of low-income persons living with HIV (PLWH) and their households within the State of Texas and provide stable, accessible housing that will help facilitate clients' entry into, or continuation of, primary medical care and other support services.

This amendment increases the contract by \$667.00.

Please let me know if you have any questions or need additional information.

Sincerely,

Nadine Bautista, CTCM  
Contract Manager  
Phone: 512-776-6524  
Email: [Nadine.Bautista@dshs.texas.gov](mailto:Nadine.Bautista@dshs.texas.gov)

**DEPARTMENT OF STATE HEALTH SERVICES**  
**CONTRACT NO. HHS001317100005**  
**AMENDMENT No. 2**

The Department of State Health Services (“DSHS” or “System Agency”) and Tarrant County (“Grantee”), each a “Party” and collectively the “Parties” to that certain grant contract for HIV/Housing Opportunities for Persons with AIDS (“HOPWA”) services, effective September 1, 2023, and denominated DSHS Contract No. HHS001317100005 (the “Contract”), as amended, now desire to further amend the Contract.

Whereas, DSHS desires to add funds for State Fiscal Year 2025 (September 1, 2024, through August 31, 2025), and revise the Budget accordingly.

**NOW, THEREFORE**, the Parties hereby amend and modify the Contract as follows:

1. **SECTION V, BUDGET AND INDIRECT COST RATE**, of the Contract is amended to add \$667.00 to the Contract for authorized services provided from September 1, 2024, through August 31, 2025, with a new, not-to exceed Contract total of \$625,499.00. All payments under the Contract shall be made in accordance with Attachment B-2, Revised Budget.
2. **ATTACHMENT B-1, REVISED BUDGET**, is hereby deleted in its entirety and replaced with **ATTACHMENT B-2, REVISED BUDGET** (attached hereto).
3. This Amendment No. 2 shall be effective on the signature date of the latter of the Parties to sign this agreement.
4. Except as amended and modified by this Amendment, all terms and conditions of the Contract, as amended, shall remain in effect.
5. Any further revision to the Contract shall be by written agreement of the Parties.
6. Each Party represents and warrants that the person executing this Amendment No. 2 on its behalf has full power and authority to enter into this Amendment.

*Signature page follows*

**SIGNATURE PAGE FOR AMENDMENT NO. 2**

**DSHS CONTRACT NO. HHS001317100005**

**DEPARTMENT OF STATE HEALTH SERVICES**

**TARRANT COUNTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: Tim O'Hare

Title: \_\_\_\_\_

Title: County Judge

Date of Signature: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

**THE FOLLOWING DOCUMENT IS ATTACHED TO THIS AMENDMENT, AND ITS TERMS ARE HEREBY INCORPORATED INTO THE CONTRACT:**

**ATTACHMENT B-2 – REVISED BUDGET**

**ATTACHMENT B-2  
REVISED BUDGET**

<b>Budget Categories</b>	<b>State Fiscal Year 2024 (9/1/2023 – 8/31/2024)</b>	<b>State Fiscal Year 2025 (9/1/2024 – 8/31/2025)</b>
Personnel	\$4,996.00	\$4,556.00
Fringe Benefits	\$1,998.00	\$1,822.00
Travel	\$3,551.00	\$3,404.00
Equipment	\$0.00	\$0.00
Supplies	\$25.00	\$0.00
Contractual	\$301,680.00	\$303,083.00
Other	\$166.00	\$218.00
<b>Total Direct Charges</b>	<b>\$312,416.00</b>	<b>\$313,083.00</b>
Indirect Charges	\$0.00	\$0.00
<b>Total</b>	<b>\$312,416.00</b>	<b>\$313,083.00</b>

Certificate Of Completion

Envelope Id: 749AF981AD6D449C9AE16A0B96E8AC7D		Status: Sent
Subject: Please DocuSign: HHS001317100005; Tarrant County; Amendment No. 2		
Source Envelope:		
Document Pages: 4	Signatures: 0	Envelope Originator: CMS Internal Routing Mailbox 11493 Sunset Hills Road #100 Reston, VA 20190 CMS.InternalRouting@dshs.texas.gov IP Address: 160.42.210.240
Certificate Pages: 2	Initials: 0	
AutoNav: Enabled		
Envelopeld Stamping: Enabled		
Time Zone: (UTC-06:00) Central Time (US & Canada)		

Record Tracking

Status: Original	Holder: CMS Internal Routing Mailbox	Location: DocuSign
7/30/2024 12:50:20 PM	CMS.InternalRouting@dshs.texas.gov	

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Judge Tim O'Hare countyjudgegrants@tarrantcountytx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		Sent: 7/30/2024 12:54:02 PM
Helen Whittington helen.whittington@dshs.texas.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Patty Melchior Patty.Melchior@dshs.texas.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Kirk Cole Kirk.Cole@dshs.texas.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp


Carbon Copy Events	Status	Timestamp
Barbara Kakembo bakakembo@tarrantcountytx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/30/2024 12:54:01 PM Viewed: 7/30/2024 12:55:19 PM
Tarrant County Contracts phcontracts@tarrantcountytx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/30/2024 12:54:02 PM
Lisa Muttiah lmuttiah@tarrantcountytx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/30/2024 12:54:01 PM Viewed: 7/30/2024 1:00:50 PM
CMS Internal Routing Mailbox CMS.InternalRouting@dshs.texas.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Nadine Bautista nadine.bautista@dshs.texas.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/30/2024 12:54:02 PM
Payment Events	Status	Timestamps

**SIGNED AND EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**COUNTY OF TARRANT  
STATE OF TEXAS**

By: \_\_\_\_\_  
Tim O'Hare  
County Judge

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Criminal District Attorney's Office\*

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF \$ \_\_\_\_\_

\_\_\_\_\_  
Auditor

Date: \_\_\_\_\_