



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/17/2024

**SUBJECT: CONSIDERATION OF ENGINEERING CONTRACT BETWEEN
TARRANT COUNTY AND JACOB MARTIN LLC FOR
ENGINEERING SERVICES FOR 50TH YEAR COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) PROJECT**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider an Engineering Contract between Tarrant County and Jacob Martin LLC for engineering services for a 50th Year Community Development Block Grant (CDBG) project.

BACKGROUND

On June 18, 2024, the Commissioners Court, through Court Order #143320, approved the Program Year (PY) 2024 Action Plan for the Community Development Department to fulfill U.S. Department of Housing and Urban Development (HUD) regulatory requirements for 50th year CDBG, HOME Investment Partnerships and Emergency Solutions Grant programs. The following project is listed in the PY 2024 Action Plan and is an eligible pre-award cost allowed under HUD’s waiver of 24 CFR 570.200(h) per the attached Memorandum.

Per HUD guidelines under 2 CFR 200, letters of qualification from engineering firms were received and evaluated by the Community Development Department. The final recommendation for this project is listed below:

Engineering Firm – Jacob Martin LLC

Project City - City of Azle
Engineering Fee - \$15,837.00

The Criminal District Attorney’s Office has approved this contract as to form.

FISCAL IMPACT

Funding in the amount of \$15,837.00 is available in grant B-24-UC-48-0001. Upon approval of a claim for payment under this contract, funds will be drawn down from the U.S. Treasury through the U.S. Department of Housing and Urban Development’s (HUD’s) electronic transfer system to Tarrant County’s bank account. Any delay in this transaction may impact the amount of interest earned by Tarrant County.

SUBMITTED BY:	Community Development	PREPARED BY: APPROVED BY:	Marguerite E. Allen James A. McClinton
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