



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 11

DATE: 02/06/2024

**SUBJECT: BID NO. 2022-080 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE OF COMMERCIAL KITCHEN VENT HOODS, CEILING REGISTERS AND KITCHEN CLEANING SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-080, Annual Contract for Preventative Maintenance of Commercial Kitchen Vent Hoods, Ceiling Registers and Kitchen Cleaning Services, for the second and final optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On April 26, 2022, the Commissioners Court, through Court Order #137998, awarded Bid No. 2022-080, Annual Contract for Preventative Maintenance of Commercial Kitchen Vent Hoods, Ceiling Registers and Kitchen Cleaning Services, for Facilities Management, to the following vendors:

Primary	Guardian Power Cleaning of Dallas, Inc.
Secondary	Fikes Infection Control, Inc.

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On March 7, 2023, the Commissioners Court, through Court Order #140439, approved the first renewal option.

The vendors notified Purchasing in writing that their prices will remain firm through May 2, 2025. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

This contract is utilized for preventative maintenance of commercial kitchen vent hoods, ceiling registers, and kitchen cleaning services at Cold Springs Jail, Green Bay Jail, Mental Health Jail Diversion Center, Lon Evans Corrections Center, and Scott D. Moore Juvenile Justice Center. Services include inspecting, testing, and cleaning exhaust fans; removing and cleaning filters; cleaning vent hood light fixtures and fire suppression system; polishing interior and exterior of vent hood; testing vent hood components; cleaning and sanitizing HVAC registers.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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REFERENCE NUMBER: \_\_\_\_\_ DATE: 02/06/2024 PAGE 2 OF 11

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-080, Annual Contract for Preventative Maintenance of Commercial Kitchen Vent Hoods, Ceiling Registers and Kitchen Cleaning Services, for another twelve (12) month period.

## **FISCAL IMPACT**

Expenses for last year were approximately \$25,200.00. Services are provided on an as-needed basis. Funding is available in account 10000-2024 General Fund/Various Cost Centers/534041 Kitchen Maintenance.