



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/20/2024

**SUBJECT: RFP NO. 2023-134 - ANNUAL CONTRACT FOR CASE
MANAGEMENT SOFTWARE FOR SHERIFF'S OFFICE INTERNAL
AFFAIRS DIVISION - SHERIFF'S OFFICE - VERSATERM PUBLIC
SAFETY US, INC. - EXERCISE FIRST OPTION FOR RENEWAL -
SAME CONTRACT TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On September 5, 2023, the Commissioners Court, through Court Order #141640, awarded RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for the Sheriff's Office, to CI Technologies, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

On April 16, 2024, the Commissioners Court, through Court Order #143000, acknowledged notification of acquisition and vendor name change of CI Technologies, Inc. to Versaterm Public Safety US, Inc.

This software is used by the Sheriff's Office for the generation and management of complaints, provides for electronic submission of various forms the Internal Affairs Division currently uses such as use-of-force, pursuits, firearm discharges, etc.; provides for the ability to produce reports based on the information and data gathered on these forms, and allows for tracking of case deadlines and supervisory approval of investigations related to complaints of officer misconduct.

The vendor notified Purchasing in writing that they will extend the same contract terms through September 4, 2025. The Sheriff's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for another twelve (12) month period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards, NIGP-CPP Chris Lax, CPSM, CPSD, CPCP
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FISCAL IMPACT

Expenses for last year were approximately \$65,000.00. Funding in the amount of \$12,500.00 will be requested in the FY 2025 budget request.