



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/18/2024

SUBJECT: BID NO. 2023-124 - ANNUAL CONTRACT FOR COMPUTER ACCESSORIES, PERIPHERALS, AND OTHER MISCELLANEOUS HARDWARE - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME DISCOUNT FROM MSRP

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2023-124, Annual Contract for Computer Accessories, Peripherals, and Other Miscellaneous Hardware, for the first optional twelve (12) month period at the same discount from MSRP to the following vendors:

Primary	Beepsmart Communications, Inc.	7 of 14 Items
	d/b/a Smart Group Systems	
	The Tree House, Inc.	3 of 14 Items
	GCS Imaging, Inc.	3 of 14 Items
	Southern Computer Warehouse	1 of 14 Items
Secondary	Southern Computer Warehouse	4 of 14 Items
	GCS Imaging, Inc.	1 of 14 Items
	The Tree House, Inc.	1 of 14 Items

BACKGROUND

On June 6, 2023, the Commissioners Court, through Court Order #141024, awarded Bid No. 2023-124, Annual Contract for Computer Accessories, Peripherals, and Other Miscellaneous Hardware, Countywide, to the following vendors:

Primary	Beepsmart Communications, Inc.	5 of 14 Items
	d/b/a Smart Group Systems	
	Dahill Office Technology Corporation	4 of 14 Items
	d/b/a Xerox Business Solutions Southwest	
	The Tree House, Inc.	3 of 14 Items
	GCS Imaging, Inc.	2 of 14 Items
Secondary	Southern Computer Warehouse	5 of 14 Items
	Dahill Office Technology Corporation	4 of 14 Items
	d/b/a Xerox Business Solutions Southwest	
	Beepsmart Communications, Inc.	2 of 14 Items
	d/b/a Smart Group Systems	
	GCS Imaging, Inc.	2 of 14 Items
	The Tree House, Inc.	1 of 14 Items

SUBMITTED BY: Purchasing

PREPARED BY: Kehinde Olubgile
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

This contract is for the purchase of computer accessories, peripherals, and other miscellaneous hardware at discounted prices.

Dahill Office Technology Corporation d/b/a Xerox Business Solutions Southwest did not respond to the renewal request. The remaining vendors notified Purchasing in writing that their discounts from MSRP will remain firm through June 22, 2025. Information Technology notified Purchasing in writing that they are pleased with the vendors and want to renew

Therefore, it is the joint recommendation of Information Technology and Purchasing that the Commissioners Court approve renewal of Bid No. 2023-124, Annual Contract for Computer Accessories, Peripherals, and Other Miscellaneous Hardware, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were \$31,928.94. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in account Various Funds/Various Cost Centers/ 521021 Computer Supplies.