



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/21/2023

**SUBJECT: RFO NO. F2024020 - PURCHASE OF HP 14" ELITEBOOK LAPTOPS  
- #DIR-TSO-4159 - INFORMATION TECHNOLOGY - CDW  
GOVERNMENT LLC**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve RFO No. F2024020, Purchase of HP 14" EliteBook Laptops, utilizing the State of Texas Department of Information Resources (DIR) Contract #DIR-TSO-4159, for Information Technology, with CDW Government LLC for \$324,675.00.

**BACKGROUND**

Two hundred fifty (250) vendors were contacted and requested to submit written offers for RFO No. F2024020, Purchase of HP 14" EliteBook Laptops, under cooperative contracts. Nine (9) offers were received.

The low offer received from CDW Government LLC meets all specifications and is acceptable to Information Technology. CDW Government LLC offers HP 14" EliteBook Laptops through DIR Contract #DIR-TSO-4159. This purchase is for the Criminal District Attorney's Office Tech Refresh Program.

DIR's cooperative contracts program is open for state and local government in accordance with Government Code Title 10, Subtitle B, Chapter 2054, Subchapter A, Section 2054.0565, Use of Contracts by Other Entities, "(a) The department may include terms in a procurement contract entered into by the department, including a contract entered into under Section 2157.068, that allow the contract to be used by another state agency, a political subdivision of this state, a governmental entity of another state, or an assistance organization as defined by Section 2175.001. (b) A political subdivision that purchases an item or service using a contract under this section satisfies any other law requiring the political subdivision to seek competitive bids for that item or service".

**FISCAL IMPACT**

Funding in the amount of \$324,675.00 is available in account 540000/45400-2024/1810320000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Erik Schiltz Chris Lax, CPSM, CPSD, CPCP
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