



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/18/2024

SUBJECT: RFP NO. 2022-109 - ANNUAL CONTRACT FOR DIGITAL FINGERPRINT SYSTEM - MEDICAL EXAMINER'S OFFICE – INCADENCE STRATEGIC SOLUTIONS, LLC - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2022-109, Annual Contract for Digital Fingerprint System, for the second and final optional twelve (12) month period at the same contract terms.

BACKGROUND

On June 21, 2022, the Commissioners Court, through Court Order #138423, awarded RFP No. 2022-109, Annual Contract for Digital Fingerprint System, for the Medical Examiner's Office, to InCadence Strategic Solutions, LLC.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

On April 18, 2023, the Commissioners Court, through Court Order #140742, approved the first renewal option.

This contract is used by the Medical Examiner's Office to identify decedents by capturing biometric fingerprints. The system allows for the following: direct fingerprint capture into a digital format that can be sent electronically to fingerprint databases in order to receive a real-time "hit" confirmation; the development of a digital 10-print card which alleviates the need to retain biohazard print cards; and mobile printing capabilities in the event of a mass fatality incident to potentially improve the identification timeframe. These cards can be sent electronically to TXDPS or other law enforcement agencies.

The vendor notified Purchasing in writing that they will extend the same contract terms through June 20, 2025. The Medical Examiner's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2022-109, Annual Contract for Digital Fingerprint System, for another twelve (12) month period.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Kehinde Olugbile Chris Lax, CPSM CPSD, CPCP
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FISCAL IMPACT

Expenses for last year were approximately \$3,538.94. Funding is available in account 10000-2024 General Fund/2310100000 Medical Examiner/578031 Lab Equipment Maintenance.