



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/19/2024

**SUBJECT: APPROVAL OF AN AMENDMENT TO THE ORDER
AUTHORIZING PAYMENT OF CERTAIN CLAIMS SUBMITTED
FOR PAYMENT**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve an amendment to the Order authorizing payment of certain time sensitive claims.

BACKGROUND

On March 7, 2023, the Commissioners Court, through Court Order #140399, approved an Order, requiring the County Auditor pay certain time-sensitive claims that must then be presented to the Commissioners Court for ratification.

On April 18, 2023, the Commissioners Court, through Court Order #140686, amended the Order to add emergency rent, utility, food, hygiene, and transportation payments related to various programs administered by the Tarrant County Department of Human Services to the list of claim types approved for payment.

On September 19, 2023, the Commissioners Court, through Court Order #141720, further amended the Order to add rent payments made to landlords in the Tarrant County Housing Assistance Office Housing Assistance Program (HAP) to the list of claim types approved for payment. This was done to ensure accurate payment amounts are determined in time for inclusion on the Claims Addendum and timely payments to landlords are made. This prevents the County from being charged late fees.

This order is scheduled to expire on March 19, 2024. Staff seeks approval from the Commissioners Court to extend the Order until September 19, 2024, six (6) months following the date of approval.

All time-sensitive claims will be presented to the Auditor with appropriate documentation and authorization and will follow the audit approval process.

The Criminal District Attorney's Office has approved the Order as to form.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Miriam Garza Kandice S. Boutté
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