



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/20/2024

**SUBJECT: RFP NO. 2023-108 - ANNUAL CONTRACT FOR IN-CAR VIDEO -
SHERIFF'S OFFICE - UTILITY ASSOCIATES, INC. - EXERCISE
FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2023-108, Annual Contract for In-Car Video, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On October 3, 2023, the Commissioners Court, through Court Order #141883, awarded RFP No. 2023-108, Annual Contract for In-Car Video, for the Sheriff's Office, to Utility Associates, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

Utility Associates, Inc. provides the digital in-car video system for the Sheriff's Office. The system includes the in-car hardware, servers, storage system, and the controlling software. The in-car video systems are utilized by the patrol and warrant divisions to capture public interactions and evidence.

The vendor notified Purchasing in writing that they will extend the same contract terms through October 2, 2025. The Sheriff's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2023-108, Annual Contract for In-Car Video, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$314,889.80. Funding in the amount of \$160,776.00 for annual maintenance fees is included in the FY 2025 budget request.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPSD, CPCP
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