



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/04/2024

**SUBJECT: RFP NO. F2024133 - ANNUAL CONTRACT FOR FINANCIAL
AUDIT OF TARRANT COUNTY - COUNTY
ADMINISTRATOR'S OFFICE - WEAVER AND TIDWELL,
L.L.P. - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. F2024133, Annual Contract for Financial Audit of Tarrant County, for the County Administrator's Office, to Weaver and Tidwell, L.L.P. at the per contract terms.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred twenty-four (424) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 20, 2024 was attended by six (6) vendors as well as representatives from the County Administrator's Office, the Auditor's Office, and Purchasing. Four (4) proposals and three (3) no-bids were received.

Proposals were evaluated by the County Administrator's Office, the Auditor's Office, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

Proposals from Crowe LLP and Forvis Mazars LLP were deemed non-responsive for failure to provide pricing for all items as required.

Weaver and Tidwell, L.L.P. was invited to submit a Best and Final Offer on August 1, 2024. This resulted in a potential savings of \$167,100.00 over the life of the agreement (five (5) years) from an originally submitted price of \$2,265,590.00 over the life of the agreement.

The proposal received from Weaver and Tidwell, L.L.P. meets all specifications and is acceptable to the County Administrator's Office.

The term of the contract is twelve (12) months, effective October 21, 2024, with four (4) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	James Bocks, CPPB Chris Lax, CPSD, CPSM, CPCP
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The purpose of this contract is to complete an external audit of Tarrant County's financial systems and internal controls.

Therefore, it is the joint recommendation of the County Administrator's Office and Purchasing that award RFP No. F2024133, Annual Contract for Financial Audit of Tarrant County, be awarded to Weaver Tidwell, L.L.P. at the per contract terms.

FISCAL IMPACT

Audit reports fees for grants, programs, or corporations are allocated for payment as follows:

Grants/Programs /Corporations	Amount	Account
TJJD	\$17,500	562011/Grant-2004/2610110000/P0050-2025
TCESD	23,500	TCESD will be invoiced separately
CSCD	19,500	562011/GCJAD-2004/2510100000/C0010-2025
TCHAO	1,900	562011/Grant-2004/5590100000/R0014-2025
TCHFDC**	3,500	208000/10000-2025 TC Health Facilities
TCCEFFC**	3,500	208000/10000-2025 TC Cultural Education Fac.
TCHFC**	3,500	108699/10000-2025 TC Housing Finance Corp
TCIDC**	500	108699/10000-2025 TC Industrial Development Corp.
General Fund	<u>331,900</u>	562011/10000-2025/1140100000
	\$405,300	

***TCHFDC, TCCEFFC, TCHFC and TCIDC audit fee rate is included in the County's Financial audit fee, but will be reimbursed from the appropriate entities.*