



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 3

DATE: 04/02/2024

**SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT OF THE CASH  
AND OTHER ASSET CONTROLS REVIEW FOR THE TARRANT  
COUNTY CLERK**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court receive and file the Auditor's Report of the cash and other asset controls review for the Tarrant County Clerk.

**BACKGROUND**

In accordance with the Local Government Code, the Auditor's Office performed surprise cash counts at all Tarrant County Clerk locations on January 17, 2024. The objectives of the review were to determine whether (1) change funds and remittances were accurately recorded and properly reconciled to the respective accounts, (2) change funds were used only to make change in connection with collections payable to the County and were not used to make loans, advances, or to cash checks or warrants of any kind, and (3) adequate controls were in place to prevent potential fraud and abuse of county funds.

No overages/shortages were identified during the count and controls to safeguard county assets were adequate.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY: APPROVED BY:	Julie Hillhouse Kimberly M. Buchanan
---------------	----------------	------------------------------	---