



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 02/21/2024

**SUBJECT: GROUPWARE TECHNOLOGIES, LLC - HIV-AIDS CLIENT
ELIGIBILITY AND MANAGEMENT SYSTEM - HIV
ADMINISTRATIVE AGENCY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve Groupware Technologies, LLC as sole source for HIV-AIDS Client Eligibility and Management System, for HIV Administrative Agency.

BACKGROUND

Groupware Technologies, LLC provided the Purchasing Agent documentation that they are the sole source for the Provide Enterprise Care Management software system and support services. The program was developed by and is the sole property of Groupware Technologies, LLC and they do not have any third-party resellers or certified support providers. All licenses, maintenance, and support for this program utilized by the HIV Administrative Agency are available only through Groupware Technologies, LLC.

Groupware Technologies, LLC is an independent software vendor specializing in the design, distribution, and support of its proprietary care management software, Provide Enterprise (PE). The HIV Administrative Agency and subrecipients use PE to manage all aspects of Ryan White grant funding, including budgets, billing, client-level data tracking, and reporting.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a) (7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;”

FISCAL IMPACT

Expenses for last year were approximately \$46,283.85. The County's future cost will be determined by services provided on an as-needed basis. Funding in the amount of \$112,212.00 is available in Various Accounts/Variation Cost Centers/578025 Software Maintenance and Licenses/Grant-2004.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
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