



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 3

DATE: 06/04/2024

**SUBJECT: PERMISSION TO TAKE BIDS/RFPs**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

**a. Annual Contract for Pest Control, Extermination, and Bee Removal Services**

Estimated Value - \$23,583.00

Funding is available in the FY 2024 budget.

The contract is utilized for extermination and removal services to control and eliminate all varieties of pests and insects that may be encountered in and around the perimeter of County buildings. This contract will be used by Facilities Management and the primary contact is Michael Amador.

**b. RFP for Annual Contract for Risk Claim Management Solution**

Estimated Value - \$381,600.00

Funding will be requested in the FY 2025 budget and future fiscal year budget requests.

The purpose of this contract is to engage a vendor that will provide a claims management system for general liability, automobile, and property claims to replace an existing paper-driven process as well as a legacy database application designed in Microsoft Access. The contract will be used by Budget and Risk Management and the primary contact is Travis Yarbrough.

**c. Purchase of Full-Size Extended Length Cargo Van**

Estimated Value - \$60,000.00

Funding is available in the FY 2024 budget.

This purchase will be used by the Sheriff's Office narcotics enforcement team referred to as CNET. The van will transport evidence items, cargo, large and small items, and CNET employees and the primary contacts are Trace McDonald and Eric Martinez.

**d. Annual Contract for Inmate Hygiene Supplies**

Estimated Value - \$314,030.50

Funding will be requested in the FY 2025 budget.

The purpose of this contract is to purchase inmate hygiene supplies, linens, clothing, shoes, and jail supplies. This contract will be used by the Sheriff's Office and Juvenile Services and the primary contact is Sgt. Ashley Clarke.

SUBMITTED BY: Purchasing

PREPARED BY: Melissa Lee, C.P.M., A.P.P.  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 06/042024 PAGE 2 OF 3

**e. RFP for Annual Contract for Reconnecting Youth Program**

Estimated Value - \$90,000.00

Funding will be requested in the FY 2025 budget.

The purpose of this contract is to implement Life Skills training to meet specified program goals of Juvenile Services. This will include the Reconnecting Youth training curriculum. This contract will be used by Juvenile Services and the primary contact is Jesus Reyes.

**f. Annual Contract for Rental of Tables and Chairs**

Estimated Value - \$22,816.00

Funding is available in the FY 2024 budget.

The purpose of this contract is for the rental of tables and chairs at polling places as well as the coordination of drop-off and delivery services. There are an estimated fifty-three (53) polling precincts each election. This process happens four (4) to six (6) times a year. The contract will only be used for County elections and will not include municipalities, ISDs, and other political subdivisions. This contract will be used by Elections Administration and the primary contacts are Clinton Ludwig and Troy Havard.

**g. RFP for Public Access Election Results Software**

Estimated Value - \$241,550.00

Funding is available in the FY 2024 budget.

Elections Administration needs a solution to allow the public to view the historical elections results data with more capabilities than the current website which is not user friendly and does not provide filters for the public to be able to narrow down the information presented. There are two (2) solutions that are being sought; first is the historical data being displayed and searchable, the second is connecting the Cast Vote Records to the corresponding ballot image. This information also needs to be searchable and filterable. This contract will be used by Elections Administration and the primary contact is Clinton Ludwig.

### **BACKGROUND**

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

### **FISCAL IMPACT**

There is no fiscal impact associated with this item.