



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 08/20/2024

**SUBJECT: BID NO. F2023169 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF STANDBY GENERATOR EQUIPMENT - FACILITIES MANAGEMENT - DIVERSIFIED POWER SYSTEMS, INC. - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES, HOURLY RATES, AND MARKUP FOR PARTS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. F2023169, Annual Contract for Preventative Maintenance and Repair of Standby Generator Equipment, for the first optional twelve (12) month renewal period to Diversified Power Systems, Inc. at the same firm fixed prices, hourly rates, and markup for parts.

**BACKGROUND**

On August 15, 2023, the Commissioners Court, through Court Order #141486, awarded Bid No. F2023169, Annual Contract for Preventive Maintenance and Repair of Standby Generator Equipment, for Facilities Management, to Diversified Power Systems, Inc.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The services provided under this contract include seasonal preventative maintenance visits to all generators and associated equipment located in all County buildings. These visits ensure that generators are in optimal condition and can provide back-up power in the event of a power outage, ensuring all essential systems remain online.

The vendor notified Purchasing in writing that their prices will remain firm through September 27, 2025. Facilities Management notified Purchasing in writing that they are pleased with the vendor and wants to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. F2023169, Annual Contract for Preventative Maintenance and Repair of Standby Generator Equipment, for another twelve month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$75,936.16. The County's future cost will be determined by the services provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Julian Cano Chris Lax, CPSM, CPSD, CPCP
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