



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 2

DATE: 04/02/2024

SUBJECT: **AUTHORIZATION TO INCREASE THE CRIMINAL DISTRICT
ATTORNEY'S IMPREST FUND FOR THE ASSET FORFEITURE
PROSECUTION UNIT**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court authorize an increase to the Criminal District Attorney's (CDA) Imprest Fund for the Asset Forfeiture Prosecution Unit from \$1,500.00 to \$2,500.00.

BACKGROUND

The CDA's Imprest Fund is used to purchase cashier's checks for the Asset Forfeiture Prosecution Unit's mandatory service of citations on respondents located outside of Tarrant County, often in custody, but subject to transfer or release on bail. The fund is replenished via a Tarrant County check request which can include a waiting period. The law mandates that the State exercise all due diligence to service citations expeditiously; therefore, the CDA is requesting additional funds to sustain ongoing service activity while awaiting receipt of replenished funds.

FISCAL IMPACT

The additional \$1,000.00 increase to the CDA's Imprest Fund will be funded from account D8700-2024-100200.

SUBMITTED BY:	Auditor Office	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan