



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 08/20/2024

**SUBJECT: BID NO. F2024139 - ANNUAL CONTRACT FOR QUALIFIED  
ELEVATOR INSPECTOR WITNESS AND CERTIFICATION -  
FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT  
PRICE**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2024139, Annual Contract for Qualified Elevator Inspector Witness and Certification, for Facilities Management, to the following vendors at the per unit price:

Primary	Final Limit Elevator Inspections LLC
Secondary	Reliant Elevator Inspections LLC

## **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred seven (307) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 29, 2024 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. Six (6) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective August 25, 2024, with two (2) options for renewal periods of twelve (12) months each.

The Qualified Elevator Inspector Witness and Certification contract will provide for annual inspection on elevators or five (5) year inspections of traction elevators thirty (30) days prior to due dates to remain in compliance with all applicable federal, state, and local laws, codes, and regulations.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2024139, Annual Contract for Qualified Elevator Inspector Witness and Certification, be awarded to the vendors listed above at the per unit price.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Cathy Halliburton, CPPB, NIGP- CPP Chris Lax, CPSM, CPSD, CPCP
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### **FISCAL IMPACT**

Expenses for last year were approximately \$63,090.00. The County's future cost will be determined by the services provided on an as-needed basis.