



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 02/06/2024

SUBJECT: **RISKCONNECT, INC. - ASSURANCE SOFTWARE, MAINTENANCE
AND SUPPORT SERVICES - INFORMATION TECHNOLOGY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Riskconnect, Inc. as sole source for Assurance Software, Maintenance and Support Services, for Information Technology.

BACKGROUND

On February 2, 2021, the Commissioners Court, through Court Order #134752, approved Riskconnect, Inc. (formerly Castellan Solutions, Inc.) as sole source for Assurance Software, Maintenance and Support Services.

On January 24, 2023, the Commissioners Court, through Court Order #140179, approved Riskconnect, Inc. (formerly Castellan Solutions, Inc.) as sole source for Assurance Software, Maintenance and Support Services.

Riskconnect, Inc. is the current provider of the Assurance software suite. The Assurance software provides two (2) related programs that are both critical to ongoing Disaster Management and Business Continuity efforts: Assurance Continuity Manager provides storage and management of Continuity of Operations Plans (COOPs) and imports employee information from SAP. Assurance Notification Manager provides emergency notification services to notify employees of threatening situations and appropriate responses (such as closure of County facilities due to severe weather or other hazards).

Riskconnect, Inc. provided the Purchasing Agent documentation to substantiate that their sole source status has not changed and they continue to be the sole producer of Assurance Software and are the sole source for maintenance and support services in the United States.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Kehinde Olugbile Chris Lax, CPSM, CPSD, CPCP
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Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a) (7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
 - (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies”.

FISCAL IMPACT

Funding in the amount of \$116,353.00 is available in account 10000-2024 General Fund/1810500000 IT Disaster Management Business Continuity/578025 Software Maintenance and Licenses.