



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 5

DATE: 09/17/2024

**SUBJECT: BID NO. F2024168 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF AUTOMATIC SLIDING GATE OPERATORS - FACILITIES MANAGEMENT - DALLAS AUTOMATIC GATE, INC. - PER UNIT PRICE, HOURLY RATES, AND MARKUP FOR PARTS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2024168, Annual Contract for Preventative Maintenance and Repair of Automatic Sliding Gate Operators, for Facilities Management, to Dallas Automatic Gate, Inc. at the per unit price, hourly rates, and markup for parts.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred eighty-nine (589) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on July 23, 2024. One (1) bid and four (4) no-bids were received.

The bid received from Dallas Automatic Gate, Inc. meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective October 19, 2024, with two (2) option for renewal periods of twelve (12) months each.

This contract is utilized to provide preventative maintenance and repair services for automatic sliding gate operators located throughout the County. Automatic sliding gate operators are used to automate the process of opening and closing heavy sliding gates.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2024168, Annual Contract for Preventative Maintenance and Repair of Automatic Sliding Gate Operators, be awarded to Dallas Automatic Gate, Inc. at the per unit price, hourly rates, and markup for parts.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P .M., A.P.P. Chris Lax, CPSM, CPSP, CPCP
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### **FISCAL IMPACT**

Expenses for last year were approximately \$24,191.00. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in account 10000-2025 General Fund/Various Cost Centers/532011 Building Maintenance. The department has included funding in the FY 2025 budget request.