



CO#143914

COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/17/2024

**SUBJECT: RFP NO. F2024170 - ANNUAL CONTRACT FOR DRUG AND  
ALCOHOL LABORATORY TESTING SERVICES - COMMUNITY  
SUPERVISION AND CORRECTIONS DEPARTMENT**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court reject all proposals for RFP No. F2024170, Annual Contract for Drug and Alcohol Laboratory Testing Services, and grant permission to rebid with revised specifications.

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred and ninety (590) vendors were contacted and requested to participate in this RFP process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on July 29, 2024 was attended by five (5) vendors as well as representatives from Community Supervision and Corrections Department (CSCD) and Purchasing. Six (6) proposals and six (6) no-bids were received.

After review of the submitted proposals, it became evident there was a need for the specifications to be clarified as to the laboratory services subcontractor requirements.

Therefore, it is the joint recommendation of CSCD and Purchasing that the Commissioners Court reject all proposals received for RFP No. F2024170, Annual Contract for Drug and Alcohol Laboratory Testing Services, and grant permission to rebid with revised specifications.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY: Purchasing

PREPARED BY: Wanyu Chen  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024170 - Annual Contract for Drug and Alcohol Laboratory Testing Services - Community Supervision and Corrections Department

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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