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CO# 143859



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 2

DATE: 09/17/2024

**SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT OF THE CASH AND OTHER ASSET CONTROLS REVIEW FOR THE TARRANT COUNTY FIRE MARSHAL'S OFFICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court receive and file the Auditor's Report of the Cash and Other Asset Controls Review for the Tarrant County Fire Marshal's Office.

**BACKGROUND**

In accordance with the Local Government Code, the Auditor's Office conducted a surprise cash count and controls review at the Tarrant County Fire Marshal's Office on August 8, 2024. The objectives of the review were to determine whether 1) Cash and other remittances were accurately recorded and properly reconciled to the respective accounts, and 2) Financial and physical controls were in place to prevent potential fraud and abuse of county funds.

At the time of our count, cash and remittances reconciled, and controls to safeguard County funds were adequate.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan

Kimberly M. Buchanan, CPA  
Tarrant County Auditor

Linda R. Castillo  
First Assistant County Auditor



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August 19, 2024

Mr. David Butler, Interim Fire Marshal  
The Honorable District Judges  
The Honorable Commissioners Court  
Tarrant County, Texas

Re: Auditor's Report – Cash and Other Asset Controls Review, Fire Marshal

In accordance with the Local Government Code, the Auditor's Office conducted a surprise cash count and controls review at the Tarrant County Fire Marshal's Office on August 8, 2024. The objectives of the review were to determine whether:

- 1) Cash and other remittances were accurately recorded and properly reconciled to the respective accounts, and
- 2) Financial and physical controls were in place to prevent potential fraud and abuse of county funds.

At the time of our count, cash and remittances reconciled, and controls to safeguard County funds were adequate.

We appreciate the cooperation of staff during the review. If you have any questions, please do not hesitate to contact me.

Sincerely,

  
Kimberly M. Buchanan, CPA  
Tarrant County Auditor

*Distribution:* Elizabeth Siddiq, Administrative Assistant, Fire Marshal