



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/05/2023

SUBJECT: APPROVAL OF OUT-OF-STATE TRAVEL REQUESTS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve the following out-of-state travel requests.

BACKGROUND

Administrator's Office

2024 National Association of Counties Legislative Conference, February 9-12, 2024, Washington, D.C., Russell Schaffner, \$1,675.50

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

Commissioner, Precinct 3

2024 National Association of Counties Legislative Conference, February 9-13, 2024, Washington, D.C., Commissioner Gary Fickes and Kathryn Rotter, \$4,950.00

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

Medical Examiner

American Academy of Forensic Sciences (AAFS) 76th Annual Conference 2024, February 17-25, 2024, Denver, Colorado, Tasha Zemrus, Kendall Crowns, Stacey Murthy, Mark Shelly, Tera Jones, Michael Chaump, Robert Johnson, Chris Rainwater, Christian Crowder, Aria McCall, Kei Osawa, and Arshad Majid, \$13,897.50*

This conference allows for Medical Examiner and Toxicology staff to complete required continuing education credits. The AAFS meeting provides an international perspective concerning medicolegal death investigation and up to date procedures and new trends for medical examiners and others in the forensic sciences. The attendees will participate in moderating scientific sessions, presenting scientific research, workshops, group discussions, and section meetings.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Desirae S. Arebalo
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* Note: Four employees have elected to self-pay. Two employees have elected to partial pay. The remaining staff will request reimbursement at the per night GSA lodging rate.

Public Health

COVID-19 Health Disparities Grant Reverse Site Visit, March 25-28, 2024, Chicago, Illinois, J’Vonnah Maryman and Carmen Johnson, \$0.00*

National Network of Public Health Institutes (NNPHI) brings together grant recipients to share experiences, learn new skills, share practices, and celebrate successes within COVID-19.

* Note: All travel expenditures will be paid by NNPHI.

Sheriff’s Office

Officer Safety and Wellness Conference, February 29 – March 4, 2024, Louisville, Kentucky, Marycarmen Ramirez, \$2,394.15

This conference is for law enforcement professionals to learn from experts in the field about resources and best practices when developing comprehensive officer safety and wellness strategies.

FISCAL IMPACT

Administrator’s Office

588291/10000-2024/1120100000 = \$3,843.00

Commissioner, Precinct 3

588291/26100-2024/6310100000 = \$4,950.00

Medical Examiner

588261/NRG/10000-2024/2310100000 = \$13,897.50

Public Health

All travel expenditures will be paid by NNPHI.

Sheriff’s Office

588261/S9600-2024/2110710000 = \$2,394.15