



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76106 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 6, 2024

Van Eric Martin, CEO  
Free for Life Group  
1100 East Lancaster Ave  
Fort Worth, TX 76102

**Re: RFP No. 2022-137, ANNUAL CONTRACT FOR OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM**

Dear Mr. Martin:

The contract referenced above will expire on June 30, 2024. The contract includes three (3) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from July 1, 2024 through June 30, 2025.

Tarrant County's Purchasing Department hereby extends an invitation to Free for Life Group to accept the first option for an additional twelve (12) month period as the Vendor of this contract as awarded on June 21, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through June 30, 2025.

☒ Yes, Free for Life Group will accept the offer to extend the same contract pricing and discounts through June 30, 2025. **Please return a New 1295 Form with your response.**

☐ No, Free for Life Group will NOT accept the offer to extend the same contract pricing and discounts through June 30, 2025.

Please email your signed response.

Sincerely,

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

Handwritten signature of Van Eric Martin in blue ink.  
\_\_\_\_\_  
Van Eric Martin  
Handwritten signature of Van Eric Martin in blue ink.

**02/07/2024**  
\_\_\_\_\_  
Date



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 6, 2024

Waltina Chavis  
MEMMS Counseling  
415 E Airport Fwy #302 & 303  
Irving, TX 75062

**Re: RFP No. 2022-137, ANNUAL CONTRACT FOR OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM**

Dear Waltina:

The contract referenced above will expire on June 30, 2024. The contract includes three (3) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from July 1, 2024 through June 30, 2025.

Tarrant County's Purchasing Department hereby extends an invitation to MEMMS Counseling to accept the first option for an additional twelve (12) month period as the Vendor of this contract as awarded on June 21, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through June 30, 2025.

☒ Yes, MEMMS Counseling will accept the offer to extend the same contract pricing and discounts through June 30, 2025. **Please return a New 1295 Form with your response.**

☐ No, MEMMS Counseling will NOT accept the offer to extend the same contract pricing and discounts through June 30, 2025.

Please email your signed response.

Sincerely,

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

A handwritten signature in black ink, appearing to read "Waltina Chavis", written over a horizontal line.

Waltina Chavis

A handwritten date "2/6/2024" in black ink, written over a horizontal line.

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 6, 2024

Enrique Saldviar, CEO  
Opportunities Counseling Center Inc.  
601 University Dr Ste. 105  
Fort Worth, TX 76107

**Re: RFP No. 2022-137, ANNUAL CONTRACT FOR OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM**

Dear Enrique:

The contract referenced above will expire on June 30, 2024. The contract includes three (3) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from July 1, 2024 through June 30, 2025.

Tarrant County's Purchasing Department hereby extends an invitation to Opportunities Counseling Center Inc. to accept the first option for an additional twelve (12) month period as the Vendor of this contract as awarded on June 21, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through June 30, 2025.


☒ Yes, Opportunities Counseling Center Inc. will accept the offer to extend the same contract pricing and discounts through June 30, 2025. **Please return a New 1295 Form with your response.**

☐ No, Opportunities Counseling Center Inc. will NOT accept the offer to extend the same contract pricing and discounts through June 30, 2025.

Please email your signed response.

Sincerely,

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

  
\_\_\_\_\_  
Enrique Saldviar

2-6-24  
Date



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 6, 2024

Kathryn R. Jacob, President/CEO  
SafeHaven of Tarrant County  
1010 N Center St  
Arlington, TX 76011

**Re: RFP No. 2022-137, ANNUAL CONTRACT FOR OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM**

Dear Kathryn:

The contract referenced above will expire on June 30, 2024. The contract includes three (3) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from July 1, 2024 through June 30, 2025.

Tarrant County's Purchasing Department hereby extends an invitation to SafeHaven of Tarrant County to accept the first option for an additional twelve (12) month period as the Vendor of this contract as awarded on June 21, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through June 30, 2025.

☒ Yes, SafeHaven of Tarrant County will accept the offer to extend the same contract pricing and discounts through June 30, 2025. Please return a New 1295 Form with your response.

☐ No, SafeHaven of Tarrant County will NOT accept the offer to extend the same contract pricing and discounts through June 30, 2025.

Please email your signed response.

Sincerely,

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

A handwritten signature in black ink, appearing to read "Kathryn R. Jacob", written over a horizontal line.  
Kathryn R. Jacob

2.9.24

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

February 6, 2024

Lilliam Polo, CEO  
The Polo Group, LLC  
209 E Main St, Suite 110  
Waxahachie, TX 75165

**Re: RFP No. 2022-137, ANNUAL CONTRACT FOR OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM**

Dear Lilliam:

The contract referenced above will expire on June 30, 2024. The contract includes three (3) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from July 1, 2024 through June 30, 2025.

Tarrant County's Purchasing Department hereby extends an invitation to The Polo Group, LLC to accept the first option for an additional twelve (12) month period as the Vendor of this contract as awarded on June 21, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through June 30, 2025.

☒ Yes, The Polo Group, LLC will accept the offer to extend the same contract pricing and discounts through June 30, 2025. **Please return a New 1295 Form with your response.**

☐ No, The Polo Group, LLC will NOT accept the offer to extend the same contract pricing and discounts through June 30, 2025.

Please email your signed response.

Sincerely,

Lilliam Polo

Lilliam Polo

2.06.2024

Date

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

# Memorandum

**To:** Corey Feldhaus

**Dept:** Community Supervision and Corrections Department

**From:** Wanyu Chen, Sr. Buyer, Purchasing Department

**Date:** 1/29/2024

**Re:** Renewal of RFP 2022-137, ANNUAL CONTRACT OFFENDER/DEFENDANT-PAID BATTERER'S INTERVENTION AND PREVENTION PROGRAM AND HIGH-RISK BATTERER'S INTERVENTION AND PREVENTION PROGRAM

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The above-mentioned contract will expire on June 30, 2024. This contract included three (3) options to renew with the vendors for three (3) additional twelve (12) month terms. The first optional twelve (12) month period would commence July 1, 2024 and would expire June 30, 2025.

If you wish to exercise this first option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email it to me by February 2, 2024.

Section 1      Free for Life Group  
                    MEMMS Counseling  
                    Opportunities Counseling Center Inc.  
                    SafeHaven of Tarrant County  
                    The Polo Group, LLC

Section 2      Free for Life Group  
                    Opportunities Counseling Center Inc.  
                    SafeHaven of Tarrant County  
                    The Polo Group, LLC

  X   Yes, I wish to continue the current contract with the above-mentioned vendors for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

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       No, I do not wish to continue the current contract with the above-mentioned vendors for the following reason (s):

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SIGNATURE: Corey Feldhaus      DATE: 02/05/2024

**RFP No. 2022-137, Annual Contract for Offender/Defendant-Paid Batterer's Intervention and Prevention Program and High-Risk Batterer's Intervention and Prevention Program**

**SECTION 1 - Batterer's Intervention and Prevention Program**

<b>Evaluation Criteria</b>	<b>MAX. SCORE</b>	<b>Free for Life Group Fort Worth, TX HUB - No COOP - Yes</b>	<b>MEMMS Counseling Irving, TX HUB - No COOP - Yes</b>	<b>Opportunities Counseling Center Inc. Fort Worth, TX HUB - No COOP - Yes</b>	<b>SafeHaven of Tarrant County Arlington, TX HUB - No COOP - Yes</b>	<b>The Polo Group, LLC Waxahachie, TX HUB - No COOP - Yes</b>
Vendor Qualifications and Experience	20	15.00	13.00	19.33	18.00	15.00
Responsiveness to the RFP Requirements and Specifications	10	9.33	3.33	10.00	9.67	10.00
Proposed Approach and Management	25	19.00	12.67	25.00	20.67	24.00
References	15	15.00	15.00	10.00	5.00	15.00
Proposed Cost	30	25.75	29.15	30.00	21.46	22.39
<b>Total Score</b>	<b>100</b>	<b>84.08</b>	<b>73.15</b>	<b>94.33</b>	<b>74.80</b>	<b>86.39</b>

**Award Recommendation:**

Free for Life Group  
MEMMS Counseling  
Opportunities Counseling Center Inc.  
SafeHaven of Tarrant County  
The Polo Group, LLC

**RFP No. 2022-137, Annual Contract for Offender/Defendant-Paid Batterer's Intervention and Prevention Program and High-Risk Batterer's Intervention and Prevention Program**

**SECTION 2- High-Risk Batterer's Intervention and Prevention Program**

<b>Evaluation Criteria</b>	<b>MAX. SCORE</b>	<b>Free for Life Group Fort Worth, TX HUB - No COOP - Yes</b>	<b>MEMMS Counseling Irving, TX HUB - No COOP - Yes</b>	<b>Opportunities Counseling Center Inc. Fort Worth, TX HUB - No COOP - Yes</b>	<b>SafeHaven of Tarrant County Arlington, TX HUB - No COOP - Yes</b>	<b>The Polo Group, LLC Waxahachie, TX HUB - No COOP - Yes</b>
Vendor Qualifications and Experience	20	15.00	13.00	19.33	18.00	15.00
Responsiveness to the RFP Requirements and Specifications	10	9.33	3.33	10.00	9.67	10.00
Proposed Approach and Management	25	19.00	12.67	25.00	20.00	24.00
References	15	15.00	15.00	10.00	5.00	15.00
Proposed Cost	30	30.00	23.84	24.32	19.05	17.82
<b>Total Score</b>	<b>100</b>	<b>88.33</b>	<b>67.84</b>	<b>88.65</b>	<b>71.72</b>	<b>81.82</b>

**Award Recommendation:**

Free for Life Group  
Opportunities Counseling Center Inc.  
SafeHaven of Tarrant County  
The Polo Group, LLC