



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 01/23/2024

**SUBJECT: BID NO. 2022-079 - ANNUAL CONTRACT FOR TONER
CARTRIDGES AND MAINTENANCE SUPPLIES FOR INKJET AND
LASER PRINTERS - COUNTYWIDE - VARIOUS VENDORS -
EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME
FIRM FIXED PRICES AND DISCOUNT FROM LIST PRICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-079, Annual Contract for Toner Cartridges and Maintenance Supplies for Inkjet and Laser Printers, for the second and final optional twelve (12) month period to the following vendors at the same firm fixed prices and discount from list price:

Primary	Dream Ranch, LLC	28 of 37 Items
	Beepsmart Communications, Inc.	9 of 37 Items
	d/b/a Smart Group Systems	
Secondary	Beepsmart Communications, Inc.	17 of 37 Items
	d/b/a Smart Group Systems	
	Dream Ranch, LLC	9 of 37 Items
	Rasix Computer Center, Inc.,	6 of 37 Items
	d/b/a Academic Supplier	
	Enhanced Laser Products	4 of 37 Items
Alternate	Encon Systems	1 of 37 Items
	Encon Systems	2 of 37 Items
	Beepsmart Communications, Inc.,	1 of 37 Items
	d/b/a Smart Group Systems	

BACKGROUND

On March 22, 2022, the Commissioners Court, through Court Order #137772, awarded Bid No. 2022-079, Annual Contract for Inkjet and Maintenance Supplies for Inkjet and Laser Printers, Countywide, to the following vendors:

Primary	Dream Ranch, LLC	17 of 37 Items
	The Tree House, Inc.	12 of 37 Items
	Beepsmart Communications, Inc.,	4 of 37 Items
	d/b/a Smart Group Systems	
	Coast to Coast Computer Products, Inc.	3 of 37 Items
	GCS Imaging Inc.	1 of 37 Items

SUBMITTED BY: Purchasing

PREPARED BY: Stefani Felipe
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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Secondary	Dream Ranch, LLC	13 of 37 Items
	Beepsmart Communications, Inc., d/b/a Smart Group Systems	8 of 37 Items
	The Tree House, Inc.	8 of 37 Items
	Rasix Computer Center, Inc. d/b/a Academic Supplier	4 of 37 Items
	Enhanced Laser Products	2 of 37 Items
	Encon Systems	1 of 37 Items
	GCS Imaging Inc.	1 of 37 Items
Alternate	Beepsmart Communications, Inc. d/b/a Smart Group Systems	14 of 37 Items
	The Tree House, Inc.	9 of 37 Items
	Dream Ranch, LLC	7 of 37 Items
	Encon Systems	2 of 37 Items
	Enhanced Laser Products	2 of 37 Items
	Rasix Computer Center, Inc., d/b/a Academic Supplier	2 of 37 Items
	Coast to Coast Computer Products, Inc.	1 of 37 Items

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On October 11, 2022, the Commissioners Court, through Court Order #139398, canceled all awards to Coast to Coast Computer Products Inc. and awarded to the next low bidders meeting specifications.

On October 18, 2022, the Commissioners Court, through Court Order #139477, canceled all awards to The Tree House, Inc. and awarded to the next low bidders meeting specifications.

On January 24, 2023, the Commissioners Court, through Court Order #140178, approved the first renewal option.

The contract is utilized when toner cartridges and maintenance supplies are needed for inkjet and laser printers.

The vendors notified Purchasing in writing that their prices will remain firm through April 3, 2025.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. 2022-079, Annual Contract for Inkjet and Maintenance Supplies for Inkjet and Laser Printers, for another twelve (12) month period.



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FISCAL IMPACT

Expenses for last year were approximately \$420,500.00. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in account 10000-2024 General Fund/Various Cost Centers/521021 Computer Supplies.