



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/21/2024

**SUBJECT: BID NO. F2024053 - PURCHASE OF SWEEPER BROOM -  
PRECINCT 2 - UNDERWOOD EQUIPMENT COMPANY - PER UNIT  
PRICE**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2024053, Purchase of Sweeper Broom, for Precinct 2, to Underwood Equipment Company at the per unit price.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred twenty-two (522) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 10, 2024 was attended by two (2) vendors as well as representatives from Precinct 2 and Purchasing. Two (2) bids and two (2) no-bids were received.

The low bid received from Underwood Equipment Company meets all specifications and is acceptable to Precinct 2.

The purpose of this equipment is to sweep construction debris from roads.

Therefore, it is the joint recommendation of Precinct 2 and Purchasing that Bid No. F2024053, Purchase of Sweeper Broom, be awarded to Underwood Equipment Company at the per unit price.

### **FISCAL IMPACT**

Funding in the amount of \$80,295.00 is available in account 45100-2024 Non-Debt Capital Fund/6210300000 Precinct 2 Maintenance/540000 Capital Outlay.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Emily Salter Chris Lax, CPSM, CPSD, CPCP
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