



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 12/05/2023

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT  
WITH WESTWOOD PROFESSIONAL SERVICES, INC. FOR  
GENERAL ENGINEERING AND PLANNING SERVICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a Professional Services Agreement with Westwood Professional Services, Inc. for general engineering and planning services.

**BACKGROUND**

On January 18, 2022, the Commissioners Court, through Court Order #137286, approved RFQ No. 2022-044 related to engineering and planning services. Pacheco Koch Consulting Engineers, Inc., a consultant approved under RFQ 2022-044, was acquired by Westwood Professional Services on December 12, 2022.

On November 21, 2023, the Commissioners Court, through Court Order #142206, the Commissioners Court formally acknowledged the notification of the vendor name change of Pacheco Koch Consulting Engineers, LLC to Westwood Professional Services, Inc.

Transportation Services recommends approval of the attached Professional Services Agreement to provide general engineering and planning assistance to department staff on an as-needed basis. The project consists of general services and consultation which can include, but not be limited to, subdivision plat and plan review, rough proportionality determinations, drainage/transportation capacity review, county mapping, planning and design of capital improvements, design of drainage improvements (culverts), attend meetings with outside agencies, and general engineering consultation with County staff.

This agreement has been approved as to form by the Criminal District Attorney's Office.

**FISCAL IMPACT**

The fiscal impact to Tarrant County will be \$150,000.00. Funds are available in account 569011/26100-2024/6840100000.

SUBMITTED BY:	Transportation	PREPARED BY: APPROVED BY:	Randy Skinner Randy Skinner
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