Project Change Summary: Tarrant County Public Health VeritySource® Implementation

I. Introduction

The objective of this document is to provide a detailed description of changes proposed by Network Sciences, Inc. (NSI) for the initial Implementation of VeritySource® Software at Tarrant County Public Health. This document will outline all changes to scope, timeline, and cost.

II. Updates to Scope of Work

Currently Included in Project Plan	Proposed Update
Train all end users on site	Train end users remotely. Content of training will remain the same. The only change to training is the method of delivery.
No interface or data migration	Include one-time data migration containing patient-level data. Requirements listed below.

Requirements and tasks to be completed for one-time data migration:

1. TCPH – provide sample file to NSI in Excel or CSV format 3 weeks prior to migration date
2. NSI – complete programming and test that sample data is imported properly
3. TCPH – provide final file to NSI in the exact same format as the sample file by end of day 3 days prior to migration date
4. NSI – complete the following steps at least 1 day prior to go-live, for each record contained in the file:
   a. Search for the patient in VeritySource
      i. If the patient does not exist:
         1. Create a new patient record
         2. Store data provided in the file on the patient's record in VeritySource, provided there is a matching designated field for the data element in VeritySource
         3. Add a note to the patient record: "Patient Record created by one-time data migration."
      ii. If the patient does exist:
         1. Update the patient record with data provided in the file on each patient's record in VeritySource, provided there is a matching designated field for the data element in VeritySource

2. Add a note to the patient record: "Patient Record updated by one-time data migration."

5. TCPH – Review records after import to ensure data was stored as expected

III. Updates to Cost

No additional cost. Travel cost savings due to changing onsite training to remote training will be rolled over to cover the cost of the one-time data migration.
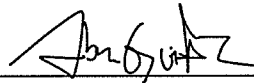
Agreement

We have reviewed all of the information in this Change Summary and approve all updates to scope and cost.

Approved:

Tarrant County   Network Sciences, Inc. (NSI)

_____   _____

                                       Abram Gordon
Name   Name

_____   **President**
Title   Title

_____   12/21/2023
Date   Date

APPROVED AS TO FORM:

Kimberly Colliot Wesley
Criminal District Attorny's Office

Please sign and return to NSI @ fax # (512) 331-7719 or email to Project Manager, Rocky Stephens, at rstephens@netsci.net.