

**Kimberly M. Buchanan, CPA**  
Tarrant County Auditor



**Office of the Tarrant County Auditor**  
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February 26, 2024

Dr. Kendall Crowns, Chief Medical Examiner  
The Honorable District Judges  
The Honorable Commissioners Court  
Tarrant County, Texas

Re: Auditor's Report – Cash and Other Asset Controls Review, Tarrant County Medical Examiner

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count of the Tarrant County Medical Examiner on February 13, 2024.

The objectives of our review were to determine whether:

- Cash and other remittances were accurately recorded and properly reconciled to the respective accounts, and
- Adequate controls were in place to prevent potential fraud and abuse of county funds.

No overages/shortages were identified during the count and controls to safeguard county assets were adequate.

We appreciate the cooperation of your staff during the review. If you have any questions, please do not hesitate to call.

Sincerely,

  
Kimberly M Buchanan, CPA  
Tarrant County Auditor

*Attachment:* Management's response

*Distribution:* Arshad Majid, Director, Technical & Administrative  
Kelly Clark, Business & Technical Operations, Manager



## OFFICE OF CHIEF MEDICAL EXAMINER AND FORENSIC LABORATORIES

200 Feliks Gwozdz Place • Fort Worth, Texas 76104  
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March 5, 2024

Kimberly M. Buchanan, CPA  
County Auditor  
100 E. Weatherford Street  
Fort Worth, Texas 76196

Dear Ms. Buchanan,

We thank your Audit Team for their review of the Tarrant County Medical Examiner's Office this past February 2024. My Technical & Administrative Director, Arshad Majid, JD MBA and our staff report that they greatly enjoyed working with your office.

I was pleased to review your satisfactory Cash Count Report and have no objections to it.

Thank you for continuing to encourage best practices for all Tarrant County departments, including the Tarrant County Medical Examiner's Office.

Please do not hesitate to contact me or our Technical & Administrative Director, if you become aware of any areas of improvement.

Sincerely,

A black rectangular redaction box covering the signature of Kendall V. Crowns, MD.

Kendall V. Crowns, MD  
Chief Medical Examiner