



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/04/2024

**SUBJECT: BID NO. F2024011 - ANNUAL CONTRACT FOR AUTOMOTIVE TRANSMISSION REPAIR AND SERVICE - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME HOURLY RATES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. F2024011, Annual Contract for Automotive Transmission Repair and Service, for the first optional twelve (12) month renewal period at the same hourly rates.

**BACKGROUND**

On December 19, 2023, the Commissioners Court, through Court Order #142335, awarded Bid No. F2024011, Annual Contract for Automotive Transmission Repair and Service, Countywide, to the following vendors:

Primary	Transmission Headquarters LLC
Secondary	Jon-Tran, Inc., d/b/a Multistate Transmission

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is the repair of transmissions for vehicles.

The vendors notified Purchasing in writing that their prices will remain firm through December 18, 2025. Transportation Services notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Transportations Services and Purchasing that the Commissioners Court approve renewal of Bid No. F2024011, Annual Contract for Automotive Transmission Repair and Service, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$57,136.82. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in the following accounts:

10000-2025 General Fund/6840200000 Central Garage/576171 Vehicle Maintenance  
26100-2025 Road and Bridge/6110300000 Precinct 1 Maintenance/576171 Vehicle Maintenance  
26100-2025 Road and Bridge/6210300000 Precinct 2 Maintenance/576171 Vehicle Maintenance  
26100-2025 Road and Bridge/6310300000 Precinct 3 Maintenance/576171 Vehicle Maintenance  
26100-2025 Road and Bridge/6410300000 Precinct 4 Maintenance/576171 Vehicle Maintenance

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Julie Nichols Chris Lax, CPSM, CPSD, CPCP
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