



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/21/2024

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT OF THE REVIEW OF PUBLIC HEALTH TIME KEEPING AND OFFBOARDING CONTROLS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court receive and file the Auditor's Report of the Review of Public Health Time Keeping and Offboarding Controls.

**BACKGROUND**

In accordance with the Local Government Code, the Auditor's Office reviewed the time keeping and offboarding controls in place for the Public Health Department for the twelve (12) month period ended September 30, 2023. The objective of the review was to determine whether controls over time keeping and offboarding were adequate to ensure accurate employee records and compliance with grant requirements.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY: APPROVED BY:	Kara Hoekstra Kimberly M. Buchanan
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