



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/18/2024

**SUBJECT: BID NO. F2024118 - APPIAN CLOUD HOSTING AND LICENSES -
INFORMATION TECHNOLOGY - CARAHSOFT TECHNOLOGY
CORP. - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2024118, Appian Cloud Hosting and Licenses, for Information Technology, to Carahsoft Technology Corp. at the per unit price.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Six hundred forty-six (646) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on April 17, 2024, was attended by one (1) vendor as well as representatives from Information Technology and Purchasing. Four (4) bids and three five (5) no-bids were received.

The low bid received from Carahsoft Technology Corp. meets all specifications and is acceptable to Information Technology.

The term of the contract is twelve (12) months, effective June 1, 2024.

The purpose of this contract is for subscription licenses and infrastructure for the eventual migration to a cloud-hosted platform for the existing Appian environment. Appian is a low-code platform for the management and optimization of business processes.

Therefore, it is the joint recommendation of Information Technology and Purchasing that Bid No. F2024118, Appian Cloud Hosting and Licenses, be awarded to Carahsoft Technology Corp. at the per unit price.

FISCAL IMPACT

Funding in the amount of \$340,000.84 is available in 10000-2024 General Fund/1810410000/Application Develop/Support/578025 Software Maintenance and Licenses.

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| SUBMITTED BY: | Purchasing | PREPARED BY: APPROVED BY: | Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP |
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