



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

January 10, 2024

Kevin Schott  
KNOWiNK LLC  
2111 Olive St.  
St Louis, MO 63103

Re: RFP No. 2023-079 – Annual Contract for Electronic Pollbook System

Dear Kevin Schott:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 18, 2023 through April 17, 2024. The effective dates for the first renewal option will run from April 18, 2024 through April 17, 2025.

Tarrant County Purchasing Department hereby extends an invitation to KNOWiNK LLC to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on April 18, 2023. KNOWiNK LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through April 17, 2025.

☒ Yes, KNOWiNK LLC will accept the offer to extend the same contract pricing and discounts through April 17, 2025. **Please include a current 1295 Form with your response.**

☐ No, KNOWiNK LLC will NOT accept the offer to extend the same contract pricing and discounts through April 17, 2025.

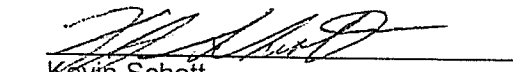
Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No

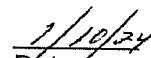
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer  
Tarrant County  
817-884-1057

  
Kevin Schott  
KNOWiNK LLC

  
Date 1/10/24

# Memorandum

**To:** Troy Havard

**Dept.:** Elections Administration

**From:** Brad Richards, Senior Buyer, Purchasing Department

**Date:** 1/5/2024

**Re:** Renewal of RFP No. 2023-079, Annual Contract for Electronic Pollbook System

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The above referenced contract will expire on April 17, 2024. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence April 18, 2024 and would expire April 17, 2025.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by January 19, 2024.

Primary      KNOWiNK LLC

☒ Yes, I wish to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

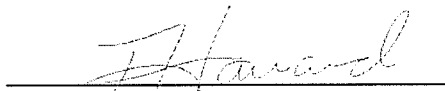
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☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

578025-10000-2024-1420000000

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SIGNATURE: \_\_\_\_\_



DATE: 1/8/2024

# RFP 2023-079 Annual Contract for Electronic Pollbook System

## Award

Evaluation Criteria	Max Points	KNOWiNK LLC Saint Louis, MO HUB - No
Scope of Work	600	357.20
References	100	100.00
Price	300	300.00
Total Score	1,000	757.20

### Note:

3-C Technology, LLC and VR Systems, Inc. submitted no-bids.