



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/19/2024

SUBJECT: RFQ NO. 2023-095 - ANNUAL CONTRACT FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION SERVICES - HUMAN RESOURCES - PSYCHSCREENING - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFQ No. 2023-095, Annual Contract for Pre-Employment Psychological Evaluation Screening, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On May 16, 2023, the Commissioners Court, through Court Order #140914, awarded RFQ No. 2023-095, Annual Contract for Pre-Employment Psychological Evaluation Screening, for Human Resources, to PsychScreening.

The award was based upon the evaluation criteria set forth in the RFQ specifications and contained options to renew for two (2) additional twelve (12) month periods.

This contract provides for pre-employment and after-action psychological evaluations for County law enforcement personnel.

The vendor notified Purchasing in writing that they will extend the same contract terms through May 15, 2025. Human Resources and the Sheriff’s Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Human Resources, the Sheriff’s Office, and Purchasing that the Commissioners Court approve renewal of RFQ No. 2023-095, Annual Contract for Pre-Employment Psychological Evaluation Screening, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$58,585.00. The County’s future cost will be determined by services provided on an as-needed basis. Funding is available in account 61900-2024 Self Insurance-Workers’ Compensation/1911000000 Workers’ Compensation/575641 Employee Physicals.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
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